

**SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM  
REGULAR MEETING – TUESDAY – APRIL 20, 2021  
VIA TELECONFERENCE – 5:45 p.m.**

**MINUTES**

Board Members Present: Julius Maisano, Chair, Manatee County, FL; Chris Diaz, Oakland County, MI; L. Susan Mannisto, Oakland County, MI; Ron Miller, Oakland County, MI; Donna Sanders, Oakland County, MI; Lauri Siskind, Riverside County, CA

Board Members Absent:

Others Present: Megan Battersby, Retirement Administrator/SERS; Chris Kuhn, Investment Consultant/AndCo; Michael VanOverbeke, Legal Counsel/VMT; Jeff Tebeau, Actuary/GRS

The meeting was called to order by Julius Maisano, Chair, at 5:46 p.m. with a roll-call.

**APPROVAL OF AGENDA**

**MOTION #S-21-026**

Motion by Mannisto, supported by Miller, to approve Agenda, Southfield Employee Retirement System, Regular Meeting, Tuesday, April 20, 2021. Motion Carried Unanimously

**APPROVAL OF MINUTES**

1. March 16, 2021 Regular Meeting Minutes

**MOTION #S-21-027**

Motion by Mannisto, supported by Miller, to approve Meeting Minutes, Southfield Employee Retirement System, Regular Meeting, Tuesday, March 16, 2021. Motion Carried Unanimously

**CONSENT AGENDA**

1. Informational Items
  - a. FOIA Response
  - b. Public Meetings – COVID 19 Memorandum
2. Cash Account Report
  - a. December 2019 – December 2020
3. Applications for Retirement
  - a. M. Racklyeft, 07/06/2021

4. Authorization of Benefits
  - a. D. Carter, 03/02/2021
  - b. R. Phipps, 03/31/2021
  - c. J. Bernhardt, 04/01/2021
  - d. J. Brandt, 04/01/2021
5. Refund of Contributions
  - a. None
6. Approval of Bills and Expenses
  - a. Invoice from AndCo for consulting services and performance evaluation for the period Quarter 1, 2021 in the amount of \$17,500.00
  - b. Invoice from GRS for Five-year Experience Study for the period July 1, 2015 through June 30, 2020 in the amount of \$12,000.00
  - c. Invoice from Walthausen for asset management services for the period January 1, 2021 – March 31, 2021 in the amount of \$18,703.76
  - d. Invoice from LSV for asset management services for the period January 1, 2021 – March 31, 2021 in the amount of \$19,441.00
  - e. Invoice from Reinhart for asset management services for the period Quarter 1, 2021 in the amount of \$12,922.00

**MOTION #S-21-028**

Motion by Mannisto, supported by Sanders, to approve Consent Agenda as presented.  
Motion Carried Unanimously

**PUBLIC COMMENT**

No comments were made.

**INVESTMENT CONSULTANT REPORT**

1. Market Update
2. Asset/Manager Summary
3. Other matters deemed pertinent

Investment Consultant reviewed Market Update as of March 31, 2021. The one-year stock rally as exhibited by the 1 Year Equities return percentages has been fantastic. The rotation from growth to value stocks continued in March. Asset/Manager Summary was reviewed and there were no rebalancing recommendations. Lauri Siskind asked to meet with Investment Consultant to review the portfolio and he indicated that he would set time aside for both new Trustees.

**MOTION #S-21-029**

Motion by Mannisto, supported by Sanders, to receive and file Investment Consultant Report. Motion Carried Unanimously

## **LEGAL COUNSEL REPORT**

### 1. Matters deemed pertinent

Legal Counsel mentioned the memorandum from his office regarding public meetings that was included with Informational Items. There was a March 31 sunset provision for virtual meetings unless a local state of emergency was declared, which Southfield did declare thereby extending the allowance of virtual meetings.

Legal Counsel indicated that he sent a letter to the Board regarding securities action against Dycom Industries. The Board previously authorized a books and records inspection demand but before final resolution, the parties agreed to mediation. An agreement was reached to globally resolve the Dycom derivative matters wherein Dycom will adopt and maintain extensive corporate governance reforms. Legal Counsel recommended that the Board approve the proposed settlement.

#### **MOTION #S-21-030**

Motion by Siskind, supported by Sanders, to acknowledge receipt of Confidential Communication from Legal Counsel dated April 20, 2021 Re: Dycom Industries, Inc. – Securities Action and authorize Legal Counsel to proceed as outlined. Motion Carried Unanimously

Legal Counsel informed the Board that he had a preliminary discussion with the City Attorney and HR Director regarding the respective roles of SERS Board and ACS Commission in determining employee classifications.

#### **MOTION #S-21-031**

Motion by Mannisto, supported by Siskind, to receive and file Legal Counsel Report. Motion Carried Unanimously

## **RETIREMENT ADMINISTRATOR REPORT**

1. Election Update
2. Other matters deemed pertinent

Retirement Administrator reported election results to the Board. The winner of the election for active employee member was Chris Diaz and the winner of the election for retired employee member was Lauri Siskind. L. Susan Mannisto was thanked for her service in counting ballots.

#### **MOTION #S-21-032**

Motion by Mannisto, supported by Sanders, to acknowledge the election of new Trustees Chris Diaz and Lauri Siskind, each serving terms expiring March 31, 2023. Motion Carried Unanimously

Retirement Administrator recommended to the Board that the names of four Trustees who no longer serve on the Board be removed as authorized signers.

**MOTION #S-21-033**

Motion by Mannisto, supported by Siskind, to direct the removal of Ed Gardella, David Hersh, Mark Jubas, and Shirley Lightsey as authorized signers. Motion Carried Unanimously

Retirement Administrator recommended to the Board that they elect a Vice Chair and Secretary as the positions are currently unfilled.

**MOTION #S-21-034**

Motion by Siskind, supported by Miller, to cast a unanimous vote for L. Susan Mannisto as Vice Chair for a term expiring January 2022. Motion Carried Unanimously

**MOTION #S-21-035**

Motion by Maisano, supported by Miller, to cast a unanimous vote for Lauri Siskind as Secretary for a term expiring January 2022. Motion Carried Unanimously

**MOTION #S-21-036**

Motion by Mannisto, supported by Siskind, to receive and file Retirement Administrator Report. Motion Carried Unanimously

**NEW BUSINESS**

1. Draft Experience Study

Jeff Tebeau from GRS was present to review the draft 5-Year Experience Study for the period July 1, 2015 through June 30, 2020. He discussed the demographic assumptions (retirement/retirement rates, turnover/turnover rates, disability/disability rates, duty/non-duty disability split, and mortality), economic assumptions (price inflation, wage inflation, merit and seniority pay increases, and investment return), actuarial methods and miscellaneous assumptions (administrative expense assumption, asset valuation method, amortization policy and actuarial cost method, and option factors and final average compensation load) that were analyzed and the general recommendation for each item. Effects of the recommended changes in actuarial assumptions on the Retirement System contribution and funded percent were presented. Discussion ensued and included whether input should be sought from the City. GRS was asked to expand alternates 1 and 4 which were presented to include a decrease in amortization period from 26 to 20 years in two-year increments for the May meeting.

**MOTION #S-21-037**

Motion by Mannisto, supported by Sanders, to receive and file draft 5-year Experience Study, July 1, 2015 through June 30, 2020. Motion Carried Unanimously

**OLD BUSINESS**

1. None

### **PENDING MATTERS**

1. Retirement Handbook: Lead/Maisano, Timeframe/TBD  
No updates/discussion.
2. Pension Calculator: Lead/Maisano, Timeframe/TBD  
No update/discussion.
3. Pension Eligibility and Calculation Demonstration: Lead/Battersby, Timeframe/TBD  
No update/discussion.
4. Trust Statement Reconciliation Responsibility and Procedure: Lead/TBD,  
Timeframe/TBD  
No update/discussion.

### **TRUSTEE COMMENT/OPEN FORUM**

No comments were made.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:50 p.m.

Prepared by Megan Battersby, Retirement Administrator

Approved by Board Motion on May 11, 2021