

**SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM  
REGULAR MEETING – TUESDAY – SEPTEMBER 10, 2019  
P&R ROOM 112 – 5:45 p.m.**

**AGENDA**

- I. Approval of Agenda
- II. Approval of Minutes
  - 1. August 13, 2019 Regular Meeting Minutes
- III. Consent Agenda
  - A. Informational Items
    - 1. Comerica (Memo) Invoices
  - B. Reports, Financial Accounting and Cash Account
    - 1. None
  - C. Applications for Retirement
    - 1. Balhorn, J. (09/01/19)
    - 2. Donnelly, T. (10/19/19)
  - D. Authorization of Benefits
    - 1. Balhorn, J.
  - E. Refund of Contributions
    - 1. T. Quinones
    - 2. J. Rhodes
    - 3. K. Rothley
    - 4. A. Sturdivant
    - 5. T. Williams
  - F. Approval of Bills and Expenses
    - 1. Invoice from M. Battersby for Retirement Administration for the period August 2019 in the amount of \$2,500.00
    - 2. Invoice from Comerica Bank Mastercard Business Card for credit card purchases for the period 08/05/19 – 09/05/19 in the amount of \$128.78
    - 3. Invoice from Great Lakes Advisors for asset management services for the period 4/1/2019 through 6/30/2019 in the amount of \$7,116.36
- IV. Public Comment
- V. Investment Consultant Report
  - 1. Market Update
  - 2. Asset/Manager Summary
  - 3. Investment Performance Report as of June 30, 2019
  - 4. Matters deemed pertinent
- VI. Legal Report
  - 1. Matters deemed pertinent



Individuals with special needs who plan to attend these meetings should contact the Human Resources Department at 248-796-4700 (voice) or by email at [hrsupport@cityofsouthfield.com](mailto:hrsupport@cityofsouthfield.com), if auxiliary aids or services are needed. Reasonable advance notice is required.

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- VII. Retirement Administrator Report  
1. Matters deemed pertinent
- VIII. Unfinished Business/Pending Matters  
1. Invoice from City of Southfield: Reimbursement for pension administrator salary and Reimbursement for health care costs  
2. Trustee Handbook: Lead/Hersh, Timeframe/TBD  
3. Retirement Handbook: Lead/Maisano, Timeframe/TBD  
4. Pension Calculator: Lead/Maisano, Timeframe/Q3 2019  
5. Pension Eligibility and Calculation Demonstration: Lead/Battersby, Timeframe/Q3 2019  
6. Trust Statement Reconciliation Responsibility and Procedure: Lead/TBD, Timeframe/TBD  
7. Periodic Review of Plan Consultants and Advisors: Lead/TBD, Timeframe/TBD
- IX. New Business  
1. MAPERS Fall Conference Delegates  
2. Actuarial Services Comparison
- X. Trustee Comment/Open Forum
- XI. Adjournment



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