

Picnic Shelter Reservations

Planning the perfect summer outdoor party?
Southfield parks offer 4 of the best places to host it!



Beech Woods Park **\$150**

Maximum occupancy 65 people (12 tables)

Park features a playlot, tennis courts and sand volleyball court. The Beech Woods Driving Range is also on site (additional fees required to play).



Pebble Creek Park **\$275**

Maximum occupancy 150 people (18 tables)

There is a large grill within the shelter available for your use. Also on site are a paved walking path, a playlot, volleyball court, soccer field (permit required) and restrooms. Please note: no vehicles are allowed past the gate at Pebble Creek Park. No exceptions.



Civic Center Park #1 **\$200**

Maximum occupancy 100 people (15 tables)

Civic Center Park features a playlot, nature trail, tennis courts, sand volleyball courts (permit required) and a baseball field (permit required). Also on site are the Southfield Sports Arena Pool and the Evergreen Hills Golf Course.



Civic Center Park #2 **\$100**

Maximum occupancy 50 people (10 tables)

This shelter is available for rental only on the weekends.

- Reservations are on a first-come, first-served basis and must be made by a Southfield resident or Business Leisure Card holder.
- Payment in full is required at time of booking. Effective January 1, 2019 we no longer accept personal checks as payment for any class, program, special event or room/site rental.
- There are no refunds on shelter permits.

Call (248) 796-4620 for more details.

Southfield
the center of it all™

PR
Parks & Recreation

Rules for Picnic Shelter Reservations

1. Reservations are on a first-come, first-served basis and must be made in person by a City of Southfield adult resident or a Business Leisure Card holder. One permit, per person, per day.
2. The picnic area may be reserved from 8:00 am until 8:00 pm
3. There are NO refunds on shelter permits.
4. The park and its amenities are available to the public as well as picnic permit holders. However, the picnic shelter is exclusive to the permit holder's group.
5. To avoid complications, please bring your picnic shelter permit with you on the day of your event.
6. For those who reserve the Civic Center Park shelters; any individuals attending your event who wish to use the Sports Arena Pool may do so at the Resident rate. However the permit holder or adult designee must purchase all desired pool admissions at one time by showing their copy of the picnic shelter permit to the Sports Arena office staff the day of the event. All individuals under the age of 15 years must be supervised by an adult who will remain at the pool site.
7. Please do not nail, staple or use thumbtacks on the picnic shelter. Signs/banners may be adhered to the shelter by string or tape. At the conclusion of your event, please remove all signs posted in the park by your group.
8. Steel pins/stakes are not permitted in the ground at any park site due to the irrigation system and underground wiring.
9. Please observe all park rules posted at each park.
10. Electricity is not available at any of the picnic shelters.
11. A \$50 fee is applied to any change in the event date. The holder of the permit must bring the permit into the Southfield Parks & Recreation offices for all requested changes. No changes over the phone or via e-mail.
12. Inflatables such as moonwalks, and tents are allowed by permit only (\$25 per item). Those wishing to acquire a permit for inflatables must also produce Proof of Insurance, naming the City of Southfield as additional insured, in a minimum amount of \$1 million.
13. Arrangements for inflatable or tent set up must be made through Park Services (248-796-4630, Monday-Friday 7 am - 2 pm) at least one week prior to event.
14. No deep-frying allowed in the parks.
15. The holder of the picnic shelter permit will be held responsible for damages or repairs incurred during the time of your event.
16. No alcohol is allowed at any Southfield park.
17. There are no vehicles allowed past the gate at Pebble Creek Park. No exceptions.



Pebble Creek Park Playlot



Civic Center Park Sand Volleyball Courts



Sports Arena Pool



Beech Woods Park Playlot



Evergreen Hills Golf Course



Please call (248) 796-4620 if you have any questions.