

Medical Marihuana Facilities Licensing Submittals

Please note that we will begin taking applications on Monday, November 4, 2019 at 8:30 am.

For your submittal to be accepted, you must provide ALL of the following:

✓	Medical Marihuana Facilities Licensing Checklist to be completed and signed by applicant
✓	Confirmation that property is currently eligible OR applicant to provide information refuting exclusion from eligibility (i.e. proof of discontinuation of a disqualifying use, etc.)
✓	Copy of proof of property ownership (deed, etc.)
✓	Letter from ownership indicated on proof acknowledging and authorizing petitioner's request for Medical Marihuana Facility License
✓	\$40 Application Fee
✓	\$600 Special Use Fee
✓	\$1,000 Buffer Uses fee
✓	\$750 Admin Site Plan Fee (I-L or I-1 districts only) or \$1,000 Site Plan fee (all other districts)
✓	Special Use application completed and signed by property owner and applicant
✓	Administrative Site Plan application signed by property owner and applicant (I-L or I-1 districts only) or Site Plan application signed by the property owner and applicant (all other districts)
✓	Minimum 10 sets of folded site plans, signed and sealed by a licensed professional
✓	PDF of plans emailed to contactplanning@cityofsouthfield.com or on CD or flash drive

Disclaimer: If during our verification process, we determine that the proposed location does not meet the buffering requirements as set forth in our Zoning Ordinance, your application will be disqualified. You will be refunded your fee less the nonrefundable \$40 application fee and 25% of the buffer uses fee (\$250) for a total of \$290.