

**CITY OF SOUTHFIELD**  
**JOB OPPORTUNITY ANNOUNCEMENT**

*The City of Southfield Is Currently Seeking Qualified Candidates for the Following Full Time Career Position:*

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**JOB CLASSIFICATION:** Mechanical Trades Technician II

**SALARY RANGE:** AFSCME 329 Grade: H-46 (Starting Salary \$23.09 - \$24.59 per hour DOE);  
Excellent benefit package, including medical, dental, vision, retirement, holidays, vacation, and more.

**REPRESENTATIVE JOB DUTIES**

- Assist in the maintenance and repair of mechanical equipment throughout all City-owned facilities with specific emphasis on refrigeration and HVAC systems.
- Perform preventive maintenance on all mechanical equipment including HVAC, refrigeration, plumbing, and electrical.
- Maintains and inventories supplies necessary for the maintenance and repair of mechanical equipment.
- Maintains proper chemical treatment of mechanical equipment and records of pertinent maintenance information.
- Will be required to learn operation of computerized energy management system (Johnson Controls).

**JOB REQUIREMENTS – AS DETERMINED BY THE CITY OF SOUTHFIELD**

- Must be high school graduate or equivalent. Vocational schooling and/or apprenticeship training is desirable; Mechanical contractor's license preferred.
- Must possess a Certified Reclaimer License.
- Must possess a valid Michigan Driver's License and meet the City of Southfield driving standards.
- Must have a minimum of three (3) years full time work experience in operation of commercial mechanical equipment coupled with a background in heating, air-conditioning, refrigeration and plumbing. **OR**
- Two (2) years full time work experience in operation of commercial mechanical equipment coupled with a background in heating, air-conditioning, refrigeration and plumbing **PLUS** Vocational schooling and/or apprenticeship **Certification** from a credible training center **or** a Mechanical **contractor's license**. (Certification or License equals one year of experience)
- Ability to perform essential functions of the job, which includes manual labor under all weather conditions and in high or tight places.
- Must possess considerable knowledge of occupational hazards and safety precautions necessary in the safe conduct of manual work and the operation of equipment.

The selection process will include a review of the applicant's qualifications, a criminal history and driving record check, a written examination, and an oral board interview. Each step of the process must be passed before the applicant will be moved to the next step.

**APPLY AT:** City of Southfield, Human Resources Department,  
26000 Evergreen Road, Southfield, MI 48076

Applications may be downloaded from the City's website at [www.cityofsouthfield.com](http://www.cityofsouthfield.com)

**City of Southfield Application Packets required and must be in the Human Resources Department by 5:00 p.m.**

**Friday, November 8, 2019**

***Current AFSCME 329 members who wish to be considered for this position must apply by 5:00 P.M. October 18, 2019***  
**Applications will be accepted until there are sufficient applicants to meet the City's recruitment needs. As such, interested persons should make application promptly. Screening of applications will begin October 18, 2019**

This announcement is only a summary of the position, its duties, job requirements and compensation. Further information is available from the Human Resources Department. The City of Southfield does not discriminate in its employment or any other programs or activities on the basis, of sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, physical or mental disability, family status, sexual orientation, gender identity or any other protected category. We provide reasonable accommodation for qualified individuals with a disability if requested.

**AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H, DRUG FREE WORKPLACE**

Vr Dated: October 8, 2019



Individuals with special needs who may require assistance with the application process should contact the Human Resources Department at (248) 796-4700 (voice) or via email at [hrrsupport@cityofsouthfield.com](mailto:hrrsupport@cityofsouthfield.com) if auxiliary aids or services are needed. Reasonable advance notice is required.