

CITY OF SOUTHFIELD
JOB OPPORTUNITY ANNOUNCEMENT

The City of Southfield is currently seeking qualified candidates for the following full-time career position:

JOB CLASSIFICATION: Water Maintenance Worker I- Public Works Department

SALARY RANGE: AFSCME Grade: H-40 (salary range: \$18.84 - \$23.09 per hour)
Excellent benefit package, including medical, dental, vision, retirement, holidays, vacation, and more.

REPRESENTATIVE JOB DUTIES

- Remove and reset meters, install new meters and meter parts; dismantle, repair, test, and clean meters; record findings and keep other records relating to service calls made. Will perform some minor plumbing.
- Clean sewers, answer sewer complaints, record all findings.
- Work on a sewer maintenance crew for main breaks, service lines, fire hydrants, and sewer line repair.
- Check to see that meters and visible plumbing are correctly installed and functioning properly; report any defects.
- Restore damaged landscape areas due to excavations and other damage.
- Adheres to all safety standards for the operation and maintenance of all City owned equipment.
- Hauls various materials and picks up refuse including dirt, debris, trash and dead animals. Other duties as assigned.
- Seasonal responsibilities for designated road and neighborhood side street snow removal.

JOB REQUIREMENTS – AS DETERMINED BY THE CITY OF SOUTHFIELD

- Must be high school graduate or equivalent,
- Must have the equivalent of two (2) years of full time work experience in any or all of the following: construction trades or landscape maintenance and use of manual and power tools. Plumbing skills desired.
- Some knowledge of the mechanical design, parts, and operation of water and sewer systems and the tools used for their testing and repair is desired. Ability to read and understand maps and diagrams.
- Work experience in the operation of comparable heavy equipment is a plus.
- Must possess a valid Michigan driver's license with a good driving record and possess a Commercial Driver's License with Class B (with air brakes) endorsement upon hire or **within 6 months** of appointment. Employees who fail to obtain CDL as stated will be subject to termination.
- Ability to perform outdoor manual labor under all weather conditions. Requires moderate to heavy lifting and carrying. Mandatory overtime (may include holidays, nights and weekends).
- Ability to maintain positive working relationships with co-workers; positive public-service attitude
- Ability to perform clerical duties including, producing legible reports, learn procedures, perform simple mathematical computations rapidly and follow complex directions.

The selection process will include a review of the applicant's experience for posted requirements, driving record and criminal history check and an oral board interview. Each step of the process must be passed before the applicant will be moved to the next step. Applicants will be invited to further participate in the selection process based on the nature and extent of their related experience, training, and/or certification.

This is a “continuous” recruitment. Applications will be accepted until there are sufficient applicants to meet the City’s recruitment needs. As such, interested persons should make application promptly.

APPLY AT: City of Southfield, Human Resources Department,
26000 Evergreen Road, Southfield, MI 48076

A Completed City of Southfield application packet is required to be considered for this position.

Applications may be downloaded from the City’s website at www.cityofsouthfield.com

Completed applications can be emailed to: sfldjobs@cityofsouthfield.com

Current AFSCME 329 members who wish to be considered for this position must apply by 12:00 P.M. August 31, 2020

This announcement is only a summary of the position, its duties, job requirements and compensation. Further information is available from the Human Resources Department. The City of Southfield does not discriminate in its employment or any other programs or activities on the basis, of sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, physical or mental disability, family status, sexual orientation, gender identity or any other protected category. We provide reasonable accommodation for qualified individuals with a disability if requested.

AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H, DRUG FREE WORKPLACE

JS DATED: August 19, 2020



Individuals with special needs who may require assistance with the application process should contact the Human Resources Department at (248) 796-4700 (voice) or hrsupport@cityofsouthfield.com if auxiliary aids or services are needed. Reasonable advance notice is required.