

CITY OF SOUTHFIELD
JOB OPPORTUNITY ANNOUNCEMENT

The City of Southfield is currently seeking qualified candidates for the following full-time career position:

JOB CLASSIFICATION: Highway Maintenance Worker I - Department of Public Works

SALARY RANGE AFSCME Grade: H-40 (salary range: \$18.84 - \$23.09 per hour)

Excellent benefit package, including medical, dental, vision, retirement, holidays, vacation, and more.

REPRESENTATIVE JOB DUTIES

- Works on road grading, mowing crews, cement, asphalt and ditching crews.
- Seasonal responsibilities for designated road and neighborhood side street snow removal.
- Responsible for various maintenance tasks in carpentry and general maintenance and construction work.
- Performs a combination of the following duties: erecting & repairing guard rails, highway markers and snow fences, using hand tools, nails, and power tools.
- Adheres to all safety standards for the operation and maintenance of all City owned equipment.
- Hauls various materials and picks up refuse including dirt, debris, trash and dead animals. Other duties as assigned.

JOB REQUIREMENTS – AS DETERMINED BY THE CITY OF SOUTHFIELD

- Must be high school graduate or equivalent.
- Must have the equivalent of two (2) years of full time work experience in any or all of the following: commercial landscape maintenance, snow plowing, general construction, cement/asphalt repair, and maintenance.
- Strong background and knowledge of road maintenance practices and/or construction and methods and use of manual and power tools; relevant work experience in the operation of comparable heavy equipment.
- Must possess a valid Michigan Driver's License with a good driving record and a Commercial Driver's License with Class B (with air brakes) endorsement upon hire or **within 6 months** of appointment. Employees who fail to obtain CDL as stated will be subject to termination.
- Ability to perform outdoor manual labor under all weather conditions; requires moderate to heavy lifting and carrying. Mandatory overtime (may include holidays, nights and weekends).
- Ability to maintain positive working relationships with co-workers; positive public-service attitude.
- Produce legible reports, learn procedures, perform simple mathematical computations and follow complex directions.

The selection process will include a review of the applicant's experience for posted requirements, driving record and criminal history check and an oral board interview. Each step of the process must be passed before the applicant will be moved to the next step. Applicants will be invited to further participate in the selection process based on the nature and extent of their related experience, training, and/or certification, as determined by the City of Southfield.

This is a “continuous” recruitment. Applications will be accepted until there are sufficient applicants to meet the City’s recruitment needs. As such, interested persons should make application promptly.

APPLY AT: City of Southfield, Human Resources Department,
26000 Evergreen Road, Southfield, MI 48076

A Completed City of Southfield application packet is required to be considered for this position.

Applications may be downloaded from the City’s website at www.cityofsouthfield.com

Completed applications can be emailed to: sfldjobs@cityofsouthfield.com

Current AFSCME 329 members who wish to be considered for this position must apply by 12:00 P.M.

August 31, 2020

This announcement is only a summary of the position, its duties, job requirements and compensation. Further information is available from the Human Resources Department. The City of Southfield does not discriminate in its employment or any other programs or activities on the basis, of sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, physical or mental disability, family status, sexual orientation, gender identity or any other protected category. We provide reasonable accommodation for qualified individuals with a disability if requested.

AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H, DRUG FREE WORKPLACE

JS DATED: August 19, 2020



Individuals with special needs who may require assistance with the application process should contact the Human Resources Department at (248) 796-4700 (voice) or hrsupport@cityofsouthfield.com if auxiliary aids or services are needed. Reasonable advance notice is required.