

**CITY OF SOUTHFIELD PARKS AND RECREATION DEPARTMENT**  
**JOB OPPORTUNITY ANNOUNCEMENT**

**JOB TITLE:** Facility Attendant/ Southfield Sports Arena

**CLASSIFICATION:** Non-Career/Continuing Part-Time

**REPORTS TO:** Facility Supervisor

**PAY RATE:** Starts at \$10.00/hour

**LOCATION:** Park & Recreation, Main Campus  
26000 Evergreen RD, Southfield, Michigan 48076

**WORK SCHEDULE:** 19 hours per week as scheduled by Supervisor

**JOB DUTIES:**

- Represent the City of Southfield, Parks and Recreation Department, and the Sports Arena by being attentive and respectful to all patrons.
- Positively promote the service philosophy of the Southfield Parks & Recreation Department.
- Perform light maintenance & cleaning of facility assigned
- Perform other related duties as required or assigned

**JOB REQUIREMENTS:**

- 16 years of age or older
- Good verbal communication skills
- Ability of use logical and rational thinking to solve problems
- Ability to perform mathematical calculations, including those involving fractions, decimals and percentages
- Ability to carry out detailed written or verbal instructions independent

The selection process will include a review of the applicant's experience for posted requirements, driving record and criminal history check and an oral board interview. Each step of the process must be passed before the applicant will be moved to the next step. Applicants will be invited to further participate in the selection process based on the nature and extent of their related experience, training, and/or certification.

APPLY AT: City of Southfield, Human Resources Department, 26000 Evergreen, Southfield MI 48076

Applications may also be downloaded from [www.cityofsouthfield.com](http://www.cityofsouthfield.com).

**This announcement is only a summary of the position, its duties, job requirements and compensation. Further information is available from the Human Resources Department. The City of Southfield does not discriminate in its employment or any other programs or activities on the basis, of sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, physical or mental disability, family status, sexual orientation, gender identity or any other protected category. We provide reasonable accommodation for qualified individuals with a disability if requested.**

AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H, DRUG FREE WORKPLACE

Caf/03.01.2021



Individuals with special needs who may require assistance with the application process should contact the Human Resources Department at (248) 796-4700 (voice) or [hrsupport@cityofsouthfield.com](mailto:hrsupport@cityofsouthfield.com) if auxiliary aids or services are needed. Reasonable advance notice is required.