

CITY OF SOUTHFIELD
JOB OPPORTUNITY ANNOUNCEMENT

The City of Southfield is currently recruiting for the following Management Group appointment.

JOB TITLE: Deputy Fire Chief

SALARY RANGE: Management Pay Range Q: \$84,081 - \$113,759; Starting salary dependent upon qualifications
Excellent benefit package, including medical, dental, vision, pension plan, holidays, vacation, and more.

JOB DUTIES:

Under the direction of the Fire Chief this appointed position provides leadership and direction to sworn fire personnel and civilian support including scheduling, supervising, directing, information sharing and problem resolution; serves as a member of the Fire Department's management team and keeps abreast of new developments in the field. The incumbent is responsible for fulfilling the duties and responsibilities as prescribed by Public Act 78, the City of Southfield Charter, state law, and local ordinance. The Deputy Fire Chief is to assume command of the Department in the absence of the Fire Chief.

JOB REQUIREMENTS:

- Bachelor's degree or equivalent in Public Administration, Business Administration, or related field.
- Completion of the State of Michigan Fire Officers I, II and III Certification, Incident Command, NIMS 100, 200, 300, 400, 700 & 800, Staff & Command or EFO Fire Management Program
- Minimum of ten (10) years of extensive experience in firefighting work of a progressively responsible nature, serving at least 5 years as in a position with management level responsibilities sufficient to produce thorough knowledge of federal, state and local laws, regulations and codes pertaining to principles and practices of Fire Science as well as methods, materials and equipment used in fire suppression and prevention, fire training, fire prevention;
- Thorough knowledge of the principles, practices and procedures of fire service administration, training requirements and programs pertaining to emergency medical services, including patient transport, public education concepts and community preparedness. Record of developing and implementing staffing efficiencies and service improvements.
- Knowledge of modern supervisory practices and techniques and skill in the allocation and deployment of personnel and equipment at significant incidents Ability to multi-process and continuously adjust priorities.
- Excellent written and verbal communication and presentation skills; proven ability working in a municipal environment.
- Experience in dealing with and resolving labor-management (union) issues; commitment to staff development and training; and the ability to work cooperatively with other agencies. Knowledge of principles and practices of public administration including short- and long-range program planning and implementation, budget preparation and administration, leadership and motivational strategies, and program evaluation.
- Position requires a valid driver's license, a good driving record, and the ability to perform the essential functions of the job with or without accommodation.

This is an unclassified, at-will position within the Management Group, appointed by the City Administrator and confirmed by City Council. Please submit a letter of interest, highlighting your professional accomplishments and applicable experience, along with a complete City of Southfield Employment Application package. Please identify salary requirements and availability to start. Confidentiality can be provided, upon request, for the initial application stages only. Finalist(s) will be subject to a thorough background investigation. *Only those candidates who most closely meet our selection requirements will be invited to continue in the application process.* Applications may be downloaded from the City's website at www.cityofsouthfield.com

Apply to: James Meadows, Human Resources Director
City of Southfield, 26000 Evergreen Road, P. O. Box 2055, Southfield, MI 48037-2055
or fax to 248-796-4715 or e-mail to sfldjobs@cityofsouthfield.com

Submit City of Southfield Application Packet by 5:00 p.m.

Thursday, July 2, 2020

This announcement is only a summary of the position, its duties, job requirements and compensation. Further information is available from the Human Resources Department. The City of Southfield does not discriminate in its employment or any other programs or activities on the basis, of sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, physical or mental disability, family status, sexual orientation, gender identity or any other protected category. We provide reasonable accommodation for qualified individuals with a disability if requested

AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H, DRUG FREE WORKPLACE

VR Dated: May 28, 2020



Individuals with special needs who may require assistance with the application process should contact the Human Resources Department at (248) 796-4700 (voice) or via email at hrsupport@cityofsouthfield.com if auxiliary aids or services are needed. Reasonable advanced notice is required.