

AGENDA

REGULAR MEETING OF THE COUNCIL (CONDUCTED AS A COMMITTEE-OF-THE-WHOLE MEETING) TO BE HELD IN THE COUNCIL CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 26000 EVERGREEN ROAD, SOUTHFIELD, MICHIGAN, ON MONDAY, FEBRUARY 5 2018, AT 6:00 P.M. LOCAL TIME, PURSUANT TO SECTION 4.3 OF THE CITY CHARTER.

FOLLOWING ITEMS WILL BE DISCUSSED:

1. Lawrence Technological University's (LTU's) Athletic Complex Master Plan
2. Peter Loughrey, Director of Modern Design & Fine Arts of Los Angeles Modern Auctions (LAMA) – Proposal for Bertioia Sculpture
3. Presentation and Discussion Regarding Proposed Special Land Use and Site Plan Review for Advance Building Retail (PSLU17-0012/PSP17-0010)
4. Presentation and Discussion Regarding Proposed Special Use and Site Plan Review Request for Telegraph Sunoco Service Bay Conversion (PSLU17-0013/PSP17-0011)
5. Budget Increase - DTE Energy Improvement Grants
6. Revocation of Commercial Rehabilitation Exemption Certificate No. C2016-019, for the Real Property under Public Act 210 of 2005, as Amended, for Providence Place Holdings, LLC, located at 16176 Cumberland Road
7. Revocation of Commercial Rehabilitation Exemption Certificate No. C2016-020, for the Real Property under Public Act 210 of 2005, as Amended, for Loop Providence Tower, LLC, located at 16300 W. Nine Mile Road
8. Council Study and Chamber Security Improvements Presentation

COMMUNICATIONS:

1. Request for Recognition – Gerard Mullin
2. Request for Recognition – Pamela Gerald
3. Request for Recognition – Sherri Jackson-Caldwell

AND OTHER ITEMS COUNCIL DEEMS NECESSARY

Sherikia L. Hawkins, CMC
City Clerk



Individuals with special needs who plan to attend this meeting should contact the City Clerk's Office at 248-796-5150 (voice) or 711 (TDD). If auxiliary aids or services are needed, reasonable advance notice is required.

February 5, 2018

Honorable Mayor and Council
Municipal Building
Southfield, Michigan

RE: Lawrence Technological University's (LTU's) Athletic Complex Master Plan

Dear Sirs and Mesdames:

Representatives from LTU, the Planning Department and Building Department would like to take the opportunity at your Study Meeting scheduled for Feb. 5, 2018 to review future master plans for LTU's Athletic Complex. Specifically, they have a need to construct (Phase II) portable bleachers with 2,000 temporary seats, install LED Sports Field lights, and upgrade & install a new scoreboard prior to their September 1, 2018 inaugural football game. In addition, we would like to discuss the future (anticipated March 2018) submission of a joint City/LTU TAP grant for a new 10 ft. wide multi-use pathway & boardwalk along southbound NW Service Drive.

In the meantime, should you have any questions, do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terry Croad". The signature is written in a cursive style with a long horizontal line extending from the top left of the first letter.

Terry Croad, AICP, ASLA
Director of Planning

CC: Kevin Finn, LTU Dean of Students
Edward Gardella, Building Inspector

February 5, 2018

Honorable Mayor and Council
Municipal Building
Southfield, Michigan

RE: Peter Loughrey, Director of Modern Design & Fine Art of Los Angeles Modern Auctions (LAMA) – Proposal for Bertoia Sculpture

Dear Sirs and Mesdames:

Due to the closure of Northland Mall and the City's acquisition of several pieces of Northland art, the City is in possession of a significant sculpture by renowned metal working artist Harry Bertoia. Peter Loughrey, Director of Modern and Contemporary Art at Los Angeles Modern Auctions (LAMA), has been vetted by the Southfield Public Arts Commission and would like an opportunity to appear before the City Council for a presentation and discussion regarding the potential transportation, restoration and sale of the piece.

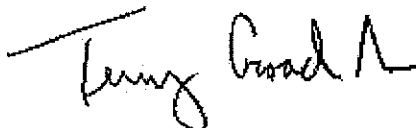
Harry Bertoia was born in Italy in 1915 and came to Detroit when he was 15 years old. After attending Cass Technical High School and the Art School of the Detroit Society of Arts and Crafts (the precursor to the College of Creative Studies), he attended the Cranbrook Academy of Art. After completing his studies and mingling with other well-known artists, he embarked on a career in Los Angeles and later Pennsylvania where he created a wide variety of furniture, small sculptures and large, complex pieces such as the one in the City's possession.

Mr. Loughrey comes to Council after being vetted by the Southfield Public Arts Commission. He has: (1) worked in the high art auction business for decades; (2) maintains extensive contacts with art collectors, museums and institutes, not only in both Los Angeles and the entire United States but also worldwide; and (3) has in fact sold several other Bertoia pieces, the largest of which was sold for a price more than \$500,000. The City's Bertoia is the largest he has come across, which presents both advantages and disadvantages. Likely the most daunting challenge is the restoration of the piece, which is in poor quality, and which will likely require a lengthy and tedious cleaning.

Mr. Loughrey personally inspected the piece and presented his resume and proposal to the Southfield Public Arts Commission on November 21, 2017.

In the meantime, should you have any questions, do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terry Croad". The signature is written in a cursive, flowing style with a long horizontal stroke at the beginning.

Terry Croad, AICP, ASLA
Director of Planning

Encls.

L/City/Administration City Council Items/2018 City Council Meeting Items (Agenda Staff)/ Feb 5-COW/Peter Loughrey Presentation & Discussion 2_5_18 COW

ARTIST: Harry Bertoia (1915-1978)
TITLE: Sunlit Straw "Cloud" Series
MATERIAL: Gold bronze metal coating on metal
DIMENSIONS:
CREATED:
LOCATION: recently located at Northland Mall



Formerly located at Genesee Valley Mall in Flint, 1967. Removed circa 1980. Needs protection and restoration. Recommendation: to be sold.



Inventory Date: 11/21/17

Inventoried By: Arts Commission

UNPLACED

February 5, 2018

Honorable Mayor and Council
Municipal Building
Southfield, Michigan

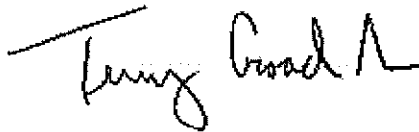
RE: Presentation and Discussion Regarding Proposed Special Land Use and Site Plan Review for Advance Building Retail (PSLU17-0012/PSP17-0010)

Dear Sirs and Mesdames:

Mr. Brian Najor would like to be placed on your February 5, 2018 Study Meeting agenda to discuss his proposal for a Special Land Use to allow for a free-standing restaurant, and Site Plan Review Request for the demolition of a portion of the existing parking deck on site and the construction of an 2,977 sqf free-standing restaurant and 6,861 sqf retail center on property located at 23077 Greenfield Road on the northwest corner of Greenfield Road and W Nine Mile Road prior to this item coming back to you at your February 12, 2018 Regular Meeting for final review. Planning Department Staff will also be available to answer questions on the proposal.

In the meantime, should you have any questions, do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terry Croad". The signature is written in a cursive style with a long horizontal stroke at the beginning.

Terry Croad, AICP, ASLA
Director of Planning

February 5, 2018

Honorable Mayor and Council
Municipal Building
Southfield, Michigan

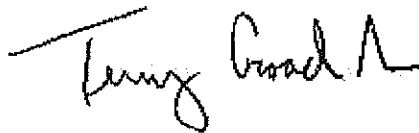
**RE: Presentation and Discussion Regarding Proposed Special Use and Site Plan Review
Request for Telegraph Sunoco Service Bay Conversion (PSLU17-0013-PSP17-0011)**

Dear Sirs and Mesdames:

Mr. Majid Gabbara would like to be placed on your February 5, 2018 Study Meeting agenda to discuss his proposed Special Use and Site Plan Review Request to convert existing vehicle service bays to retail use and establish a gasoline filling station with ancillary retail sales, remodel the building façade, extend the pump canopy toward the building, and make other necessary site improvements on property located at 26455 Telegraph Road, on the northwest corner of Telegraph Road and Swanson Road prior to this item coming back to you at your February 26, 2018 Regular Meeting for final review. Planning Department Staff will also be available to answer questions on the proposal.

In the meantime, should you have any questions, do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Terry Croad". The signature is fluid and cursive, with a long horizontal stroke at the beginning.

Terry Croad, AICP, ASLA
Director of Planning

February 5, 2018

Honorable Mayor and Council
Municipal Building
Southfield, Michigan

Re: Budget Increase - DTE Energy Improvement Grants

Dear Sirs and Mesdames:

Background: The City of Southfield recently took part in two DTE energy improvement grants. The city purchased and installed energy saving LED T-8 lights and was reimbursed for a portion of the purchase price. Twenty-eight watt fluorescent bulbs were replaced with seventeen watt LED bulbs.

The lights were installed in the public and police parking garages and in 24-hour light fixtures throughout the campus. The lights were installed by facility maintenance staff. A chart showing the purchase price of the lights and the corresponding grant amounts is below.

Location	Purchase Cost	Grant Amount
Public and Police Garages	\$2,876.40	\$2,876.40
24/7 Lights on Campus	\$6899.92	\$6,836.40
Total	\$9,776.32	\$9,712.80

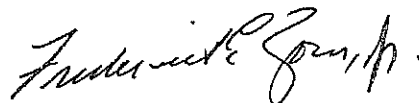
Funding for the purchase was taken from the Facilities Maintenance Repairs and Maintenance Account # 631-212-2122-27750. Increasing this account by \$9,712.80 with a corresponding increase to revenue account #631-212-2122-45802 will, in effect, make the City whole.

Copies of the DTE grant award cover letters are included with this agenda item

Fiscal Impact: As the requested action will return grant funds received from DTE to the Facilities Maintenance Fund, these expenditures will have a minimal fiscal impact on the Facilities Maintenance Fund. By way of example, the city recently expended \$9,776.32 and received \$9,712.80 (a difference of \$63.52.) The amount is minimal.

Recommendation: If there is a consensus on this agenda item, it will be included in the consent agenda for the February 12, 2018 meeting with a recommendation that Council accept the grant funding from DTE and approve an increase to the Facilities Maintenance Repair and Maintenance Account #631-212-2122-27750 with a corresponding increase to revenue account #631-212-2122-45802 for the Fiscal Year 2018 budget in the amount of \$9,712.80.

Respectfully submitted,



Frederick E. Zorn, Jr., CEcD
City Administrator

Honorable Mayor and Council
Budget Increase - DTE Energy Improvement Grants
Page 2

FZJM

RECOMMENDED RESOLUTION:

WHEREAS, saving energy and reducing the city's carbon footprint are City of Southfield strategic goals; and

WHEREAS, replacing fluorescent lights with LED lights saves energy and reduces the city's carbon footprint; and

WHEREAS, The City of Southfield recently expended \$9,776.32 from the Facilities Maintenance Repair and Maintenance Account #631-212-2122-27750 for the Fiscal Year 2018 to purchase LED lights; and

WHEREAS, the City of Southfield received \$9,712.80 in DTE Energy grants to reimburse a portion of the purchase of the LED lights; and

WHEREAS, returning the \$9,712.80 grant amounts to the account where the purchases were originally funded from will allow Facilities Maintenance to continue its role of maintaining and improving city facilities.

NOW, THEREFORE, BE IT RESOLVED, the City of Southfield City Council does hereby authorize an increase to the Facilities Maintenance Repair and Maintenance Account #631-212-2122-27750 for the Fiscal Year 2018 in the amount of \$9,712.80.

**ENERGY EFFICIENCY
PROGRAM FOR BUSINESS**



DTE Energy
Know Your Own Power

Thursday, November 16, 2017

Project ID# DTE-17-59788

JOHN MICHIRINA
CITY OF SOUTHFIELD
PO BOX 2055
SOUTHFIELD, MI 48037

**RE: Incentive Check Payment: Customer Payment
Energy Efficiency Program For
Project Location: CITY OF SOUTHFIELD 26000 EVERGREEN RD**

Dear JOHN MICHIRINA,

Congratulations!

Your incentive check for participating in DTE Energy's Energy Efficiency Program For Business is enclosed. As directed, this check in the amount of \$6,836.40 has been issued to CITY OF SOUTHFIELD*.

We appreciate your interest in DTE Energy's Energy Efficiency Program For Business and your help in achieving energy savings at your facility and in the State of Michigan. This program and associated incentives have successfully influenced thousands of commercial and industrial customers to implement energy savings projects. Your efforts will reduce your energy consumption for years to come. If you have any questions on your next energy efficiency project please call the Program Team at 866.796.0512, or email us at saveenergy@dteenergy.com.

Wishing you continued success,

DTE Energy's Energy Efficiency Program For Business
P.O. Box 11289
Detroit, MI 48211

*Rec 1/26/18
P. Schamburg*

*Please be advised that, at the end of the year, a 1099 Form may be issued to the IRS for cumulative incentives paid during year 2017 to your business. You should discuss the tax treatment of these incentives with your tax adviser.

**ENERGY EFFICIENCY
PROGRAM FOR BUSINESS**



DTE Energy
Know Your Own Power™

Friday, October 06, 2017

Project ID# DTE-17-59372

JOHN MICHIRINA
CITY OF SOUTHFIELD
PO BOX 2055
SOUTHFIELD, MI 48037

**RE: Incentive Check Payment: Customer Payment
Energy Efficiency Program For
Project Location: CITY OF SOUTHFIELD 26000 EVERGREEN RD**

Dear JOHN MICHIRINA,

Congratulations!

Your incentive check for participating in DTE Energy's Energy Efficiency Program For Business is enclosed. As directed, this check in the amount of \$2,876.40 has been issued to CITY OF SOUTHFIELD*.

We appreciate your interest in DTE Energy's Energy Efficiency Program For Business and your help in achieving energy savings at your facility and in the State of Michigan. This program and associated incentives have successfully influenced thousands of commercial and industrial customers to implement energy savings projects. Your efforts will reduce your energy consumption for years to come. If you have any questions on your next energy efficiency project please call the Program Team at 866.796.0512, or email us at saveenergy@dteenergy.com.

Wishing you continued success,

DTE Energy's Energy Efficiency Program For Business
P.O. Box 11289
Detroit, MI 48211

*Rec 4/26/18
P. Schumbray*

*Please be advised that, at the end of the year, a 1099 Form may be issued to the IRS for cumulative incentives paid during year 2017 to your business. You should discuss the tax treatment of these incentives with your tax adviser.

February 5, 2018

Honorable Mayor Council
Municipal Building
Southfield, Michigan

RE: Revocation of Commercial Rehabilitation Exemption Certificate No. 2016-019, for the Real Property under Public Act 210 of 2005, as Amended, for Providence Holdings LLC located at 16176 Cumberland Road.

Dear Sirs and Mesdames:

Background: On November 21, 2016, City Council approved a five (5) year real property Commercial Rehabilitation Exemption under P.A. 210 of 2005, as amended, for Providence Holding LLC, located at 16176 Cumberland Road, Southfield, MI.

As approved, Providence Holding, LLC., proposed to invest approximately \$3,000,000 in the rehabilitation of two apartment buildings totaling 256,252 square foot, with 344 units, effective December 31, 2016. Due to delays in providing follow-up information to the State Tax Commission, the certificate was granted by the STC dated August 29, 2017, was made effective December 31, 2017.

Providence Holding began their renovations during calendar year 2017, thus losing out on the benefit of having a Commercial Rehab Certificate, PA 210 in place as of December 31, 2016. As a result, the tax liability for these parcels for 2017 was based on the original full uncapped value.

Fiscal Impact: The property transferred on October 6, 2016 causing an uncapping for the 2017 tax year. The increase in taxable value went from \$1,892,440 in 2016 to \$3,772,220 in 2017, increasing the city tax amount to \$99,571. Whereas the rehabilitation exemption would have assessed the land value on the Ad Valorem Tax Roll reflecting no change, the building assessment would have been frozen at \$254,338 resulting with a city tax bill of approximately \$49,935. This will result in a tax savings for 2017 of \$49,636 if the abatement is revoked and no longer in effect. Assuming that the owner continues with the improvements as planned, this will result in an additional city tax savings of approximately \$13,900 per year until the project is complete

A written agreement has been signed indicating that Providence Holding LLC will not initiate a property tax appeal for 2018 following the valuation agreement as stated.

Recommendation: Department staff is in support of the City's use of P.A. 210 tax incentives to promote and support the rehabilitation of properties in serious need of repair and upgrades. In the case of Providence Holdings, LLC., the State Tax Commission adjusting the effective date up to 2017, the year of the uncapping, created a loss of benefit by the property owner after investing a large portion of the approved amount in what would have been the first year.

Respectfully submitted,



Michael Racklyeft
City Assessor

**CITY OF SOUTHFIELD
RESOLUTION REVOKING AN IFE CERTIFICATE**

Minutes of the regular meeting of City Council for the City of Southfield, held on February 12, 2018 in the Council Chambers, at 7:00 P.M.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____
and supported by _____.

Resolution Revoking Commercial Rehabilitation Exemption Certificate No. C2016-019 For Providence Place Holdings LLC, 16176 Cumberland Road, Southfield, MI

WHEREAS, pursuant to P.A. 210, of 2005 M.C.L. 207.852 *et seq.*, after a duly noticed public hearing held on November 21, 2016, the City Council by resolution established an Commercial Rehabilitation District for 16176 Cumberland Road; and

WHEREAS, the City of Southfield approved an application from Providence Place Holdings LLC requesting a Commercial Rehabilitation Exemption Certificate (C2016-019) for the property component list for real property in the amount of \$3,000,000 as approved investments located at 16176 Cumberland Road (the "Facility"); and

WHEREAS, Providence Holdings LLC, requested and was approved by the City of Southfield for a Commercial Rehabilitation Exemption Certificate for a period of five (5) years, effective on December 31, 2016; and

WHEREAS, the City of Southfield has recently been made aware that Providence Holdings LLC, has requested that parcels 76-24-25-401-007 & 76-24-25-410-010 be removed from the originally approved Public Act 210; Commercial Rehabilitation Exemption due to the final approval date of December 31, 2017 as established by the State Tax Commission, making the project unrealistic after losing the first year of construction costs.

WHEREAS, the Commercial Rehabilitation Exemption Certificate as approved for Providence Holding LLC, for the five (5) period beginning December 31, 2016 and scheduled to commence as granted by the State Tax Commission as of December 31, 2017, making their project financially unrealistic; and

NOW, THEREFORE, BE IT RESOLVED BY the City Council for the City of Southfield that it hereby revokes its approval of the Commercial Rehabilitation Exemption Certificate number C2016-019 for Providence Holdings LLC for real property in the amount of \$3,000,000 as approved investments located at 16176 Cumberland Road, and hereby formally requests the Michigan State Tax Commission to revoke Providence

Holdings LLC Commercial Rehabilitation Exemption Certificate in whole pursuant to PA 210 of 2005.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Southfield, County of Oakland, Michigan, at a regular meeting held on February 12, 2018.

Clerk's Signature

February 18, 2018

Honorable Mayor Council
Municipal Building
Southfield, Michigan

RE: Revocation of Commercial Rehabilitation Exemption Certificate No. 2016-020, for the Real Property under Public Act 210 of 2005, as Amended, for Loop Providence Tower, LLC., located at 16300 W. Nine Mile Road.

Dear Sirs and Mesdames:

Background: On November 21, 2016, City Council approved a five (5) year real property Commercial Rehabilitation Exemption under P.A. 210 of 2005, as amended, for Loop Providence Tower, LLC., located at 16300 W. Nine Mile Road, Southfield, MI.

As approved, Loop Providence Tower, LLC., proposed to invest approximately \$2,789,150 in the rehabilitation of a 192,800 square foot, 241 units apartment building effective December 31, 2016. Due to delays in providing follow-up information to the State Tax Commission, the certificate as granted by the STC dated August 29, 2017, was made effective December 31, 2017.

Loop Providence Tower, LLC., began their renovations during calendar year 2017, thus losing out on the benefit of having a Commercial Rehab Certificate, PA 210 in place as of December 31, 2016. As a result, the tax liability for this parcel for 2017 was based on the original full uncapped value.

Fiscal Impact: The property transferred on October 14, 2016 causing an uncapping for the 2017 tax year. The increase in taxable value went from \$1,907,810 in 2016 to \$3,801,680 in 2017, increasing the city tax amount to \$100,349. Whereas the rehabilitation exemption would have assessed the land value on the Ad Valorem Tax Roll reflecting no change, the building assessment would have been frozen at \$1,509,235 resulting with a city tax bill of approximately \$50,339. This will result in a tax savings to the city for 2017 of \$50,009 if the abatement is revoked and no longer in effect. Assuming that the owner continues with the improvements as planned, this will result in an additional city tax savings of approximately \$17,850 per year until the projected investment is complete without the exemption.

A written agreement has been signed indicating that Loop Providence Tower will not initiate a property tax appeal for 2018 following the valuation agreement as stated.

Recommendation: Department staff is in support of the city's use of P.A. 210 tax incentives to promote and support the rehabilitation of properties in serious need of repair and upgrades. In the case of Loop Providence Tower, LLC., the State Tax Commission adjusting the effective date up to 2017, the year of the uncapping, created a loss of benefit by the property owner after investing a large portion of the approved amount in what would have been the first year.

Respectfully submitted,



Michael Racklyeft
City Assessor

**CITY OF SOUTHFIELD
RESOLUTION REVOKING AN IFE CERTIFICATE**

Minutes of the regular meeting of City Council for the City of Southfield, held on February 12, 2018 in the Council Chambers, at 7:00 P.M.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____
and supported by _____.

Resolution Revoking Commercial Rehabilitation Exemption Certificate No. C2016-020 For Loop Providence Tower LLC, 16300 9 Mile Road, Southfield, MI

WHEREAS, pursuant to P.A. 210, of 2005 M.C.L. 207.852 *et seq.*, after a duly noticed public hearing held on November 21, 2016, the City Council by resolution established an Commercial Rehabilitation District for 16300 9 Nine Mile Road; and

WHEREAS, the City of Southfield approved an application from Loop Providence Tower LLC requesting a Commercial Rehabilitation Exemption Certificate (C2016-020) for the property component list for real property in the amount of \$3,000,000 as approved investments located at 16300 9 Mile Road (the "Facility"); and

WHEREAS, Loop Providence Tower LLC, requested and was approved by the City of Southfield for a Commercial Rehabilitation Exemption Certificate for a period of five (5) years, effective on December 31, 2016; and

WHEREAS, the City of Southfield has recently been made aware that Loop Providence Tower LLC, has requested that parcels 76-24-25-101-008 be removed from the originally approved Public Act 210; Commercial Rehabilitation Exemption due to the final approval date of December 31, 2017 as established by the State Tax Commission, making the project unrealistic after losing the first year of construction costs.

WHEREAS, the Commercial Rehabilitation Exemption Certificate as approved for Loop Providence Tower LLC, for the five (5) period beginning December 31, 2016 and scheduled to commence as granted by the State Tax Commission as of December 31, 2017, making their project financially unrealistic; and

NOW, THEREFORE, BE IT RESOLVED BY the City Council for the City of Southfield that it hereby revokes its approval of the Commercial Rehabilitation Exemption Certificate number C2016-020 for Loop Providence Tower LLC for real property in the amount of \$2,500,000 as approved investments located at 16300 9 Mile Road, and hereby formally requests the Michigan State Tax Commission to revoke Loop Providence Tower

LLC Commercial Rehabilitation Exemption Certificate in whole pursuant to PA 210 of 2005.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Southfield, County of Oakland, Michigan, at a regular meeting held on February 12, 2018.

Clerk's Signature

February 5, 2018

Honorable Mayor and Council
Municipal Building
Southfield, Michigan

Re: Council Study and Chamber Security Improvements Presentation

Dear Sirs and Mesdames:

Background: The two public doors to council chamber are not equipped with locks. This presents a serious safety and security concern as council chamber, the council study and the stairwell behind the council chamber are open to the public any time City Hall is open. These areas are also accessible anytime one of the doors to city hall lobby happens to not lock properly after hours.

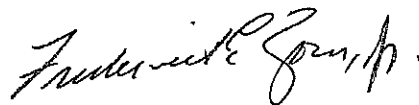
Facilities Maintenance is tentatively planning to install locks on the two public council chamber doors. Due to the number of people the chamber seats, these doors will need to be equipped with panic bars. At a minimum, these doors could be locked any time the city hall is closed, but it is recommended that these doors be locked anytime the council chamber is not in use. Likewise, it is recommended that the council study be locked anytime the council study is not in use. The Police Department has reviewed this agenda item and concurs with the recommendation.

Facilities Maintenance is tentatively planning to install signs on the public door to the council study and the two public doors to the council chamber indicating if the council is in open or closed session. The signs would have a sliding panel that to cover either the closed or open session messages. The closed session sign would include "do not enter."

Fiscal Impact: The locks and hardware for the council chamber will cost approximately \$3,700. Due to the amount, Council is not being requested to approve the expenditure.

Recommendation: No formal action is requested for this item. The work will proceed if there is a consensus.

Respectfully submitted,



Frederick E. Zorn, Jr., CEcD
City Administrator

FZAJM

CITY COUNCIL PROCEDURES – Request for Recognition

If you wish to address the City Council at a meeting with regard to a matter not listed on its agenda, please comply with the following:

1. You must submit a written request to address Council to the City Clerk's Office prior to noon on the Wednesday preceding the meeting at which you wish to speak.
2. You have the option of addressing Council at:
 - A. A regular meeting which is conducted in the Council Chambers and is televised on the City's local cable television channel; or
 - B. A regular meeting conducted on a less formal, committee-of-the-whole format, which is held in the Council Conference Room and is not televised.
3. It is recommended that you describe the matter that you wish to address before Council. This will allow City staff to review the issue and provide Council with relevant information which might assist it in better understanding and dealing with your concern.
3. You will be limited to a period of three (3) minutes in which to address the Council.

SHERIKIA L. HAWKINS
CITY CLERK

I, Gerard Mullin, do hereby request to be recognized by the Southfield City Council, at the meeting scheduled for Feb 5, 2018, for the purpose of discussing

"What Matters"

17:14:21 WBCSL

RECEIVED

JAN 12 2018

CITY CLERK
CITY OF SOUTHFIELD

Name: GERARD MULLIN
Address: P.O. BOX 155
City: SOUTHFIELD
State: MI
Zip: 48037
Phone: 248-557-4205
Email: gerardmullin 2/12@gerardmullin.com

CITY COUNCIL PROCEDURES – Request for Recognition

If you wish to address the City Council at a meeting with regard to a matter not listed on its agenda, please comply with the following:

1. You must submit a written request to address Council to the City Clerk's Office prior to noon on the Wednesday preceding the meeting at which you wish to speak.
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3. You will be limited to a period of three (3) minutes in which to address the Council.

SHERIKIA L. HAWKINS
CITY CLERK

I, Pamela Gerald, do hereby request to be recognized by the Southfield City

Council, at the meeting scheduled for Monday, February 5, 2018, for the purpose of discussing

"What Matters" in Southfield

Check-out the Southfield Citizens Oversight Committee
on You-Tube and Like Us on Facebook

RECEIVED

JAN 12 2018

CITY CLERK
CITY OF SOUTHFIELD

02:14:21 NOV 01

Name: Pamela Gerald
Address: P.O. Box 155
City: Southfield
State: Michigan
Zip: 48037-0155
Phone: 248-346-0439
Email: NA

CITY COUNCIL PROCEDURES – Request for Recognition

If you wish to address the City Council at a meeting with regard to a matter not listed on its agenda, please comply with the following:

1. You must submit a written request to address Council to the City Clerk's Office prior to noon on the Wednesday preceding the meeting at which you wish to speak.
2. You have the option of addressing Council at:
 - A. A regular meeting which is conducted in the Council Chambers and is televised on the City's local cable television channel; or
 - B. A regular meeting conducted on a less formal, committee-of-the-whole format, which is held in the Council Conference Room and is not televised.
3. It is recommended that you describe the matter that you wish to address before Council. This will allow City staff to review the issue and provide Council with relevant information which might assist it in better understanding and dealing with your concern.
3. You will be limited to a period of three (3) minutes in which to address the Council.

**SHERIKIA L. HAWKINS
CITY CLERK**

I, Sherri Jackson-Caldwell, do hereby request to be recognized by the Southfield City Council, at the meeting scheduled for Feb. 5, 2018, for the purpose of discussing Sapphire Apartments

RECEIVED

JAN 31 2018

CITY CLERK
CITY OF SOUTHFIELD

Name:

Sherri Jackson-Caldwell

Address:

1650 N Park Dr #1000

City:

Southfield, MI 48075

State:

MICHIGAN

Zip:

48075

Phone:

313-467-3600

Email:

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