

**CITY OF SOUTHFIELD, MICHIGAN
ENGINEERING DEPARTMENT**

**Application for Soil Erosion and Sedimentation Control Permit
(Code 1170)**

Permit:	
File No.	
Date:	

In accordance with Title V, Chapter 49, of the City of Southfield, as amended, the undersigned herewith makes application for approval and/or a permit.

*** APPLICANT SHALL COMPLETE ONLY THOSE SECTIONS MARKED WITH AN ASTERISK. PLEASE TYPE OR PRINT LEGIBLY. ALL OTHER SECTIONS WILL BE COMPLETED BY CITY STAFF.**

*	Applicant:		<input type="checkbox"/> Landowner	<input type="checkbox"/> Designated Agent
*	Address:			
*	City, State, Zip:			
*	Phone:		E-mail:	

*	Name of Project:			
*	Site Location:			
*	Description of Project			
*	Indicate type and area (in acres) of Project:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	Acres
*	Name and distance to nearest watercourse:			
*	Date of project start:		Date project to be completed:	

*	Name of Landowner (if not provided above):			
*	Address:			
*	City, State, Zip:			
*	Phone:		E-mail:	
*	Name of Individual "On Site" responsible for Earth Change:			
*	Company name:			
*	Address:			
*	City, State, Zip:			
*	Phone:		E-mail:	

The applicant shall be the landowner or an authorized agent of the above described property, as defined in Title V, Chapter 49. Applications shall be accompanied by three (3) copies of the data required by the Ordinance. Applications not fully completed will be returned.

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, applicable ordinances, and the documents accompanying this application.		
Landowner's Signature	Print Name	Date
Designated Agent's Signature**	Print Name	Date

** Designated agent must have a written statement from the landowner authorizing him/her to secure a permit in the landowner's name.
Checks may be electronically debited from your account. A \$35.00 fee will be invoiced for any returned checks.

PERMIT PROCEDURES:

In accordance with Title V, Chapter 49, the undersigned herewith makes application for a permit to undertake a proposed earth change. Permit requirements will be as follows:

1. An application for a City-prescribed permit shall be submitted to the Department of Engineering by a person proposing to undertake an earth change. In land development the application shall be submitted by the land owner or his authorized agent, whoever is responsible for the earth change.
2. The application shall be accompanied by a soil erosion and sedimentation control plan.
3. The soil erosion and sedimentation control plan shall be reviewed and approved by a person designated by the City Engineer who is certified to administer Part 91, SESC, of the Natural Resources and Environmental Protection Act.
4. The Department of Engineering shall approve, disapprove or require modification of an application for an earth change permit within thirty calendar days following receipt of the application.
5. A prescribed permit shall be used by the Department of Engineer and shall include any additional provisions which may be required by the Department of Engineering. The permit shall be available on the site of the earth change for inspection.
6. Upon a determination that an application has met all the requirements, the Department of Engineering shall issue a permit for the proposed earth change.
7. An “authorized public agency” is exempt from obtaining a permit from the Department of Engineering but shall notify the Department of Engineering of each proposed earth change.