

CITY OF SOUTHFIELD

Department of Building & Safety Engineering

Application for Temporary Theater, Shows, Tents, Exhibitions,
Carnivals, Sidewalk Sales, Special Events

APPLICATION DATE_____ DATE ISSUED _____ PERMIT #_____

The undersigned hereby applies for a permit to occupy and/or use the property located at:

Address of event _____ Sidwell# _____

Owner of property _____ Phone # _____

Site Manager _____ Phone # _____

Dates of event: _____ to _____ Open to the public from _____am/pm to _____am/pm

Type of event _____

REFUND BOND TO: (Must fill out completely)

Name _____ Contact Person _____

Address _____ Phone # _____

City _____ State _____ ZIP _____

Phone # _____

OFFICE USE ONLY

Total Due: _____

OTHER PERMITS REQ: ☐ ELECTRICAL ☐ PLUMBING

It is hereby agreed between the undersigned, as owner, his agent or servant, and the City of Southfield, that for and in consideration of the premises and of the permit to construct, erect, alter, or install, and the occupancy of building as above described, to be issued and granted by the Building Official, that the work thereon will be done in accordance with the plans herewith filed and it is further agreed to construct, erect, alter or install and occupy in strict compliance with the ordinances of the City of Southfield; and to obey any and all lawful orders of the Building Official of the City of Southfield.
I certify that the above answers are correct and true.

State of Michigan _____
County of Oakland _____ Applicant Signature _____ Print Name _____

Subscribed and sworn to before me this _____ day of _____, 20 _____

Notary Public _____	County _____	My Commission Expires _____
<u>Carnivals, Temporary Theaters, Shows, Exhibitions:</u> 1. Apply at Clerk’s Office for Vendors License 2. Certificate of Liability Insurance 3. Certificate of Fire Retardancy for Tent 4. Drawing/Plot Plan showing where each ride is to be situated on the lot. 5. \$150.00 Bond Fee 6. \$250.00 Permit Fee (Due at Permit Approval) 7. \$100.00 Zoning Review Fee 8. \$40.00 Application Fee 9. \$90 Minimum Electrical Permit Fee 10. Food Service requires Oakland County Health Department approval (248) 424-7000		<u>Sidewalk Sales/Special Events:</u> 1. Certificate of Fire Retardancy for Tent 2. Plot Plan showing where Event is to be situated on the Lot & Location of all Temporary Items Related to Event. 3. \$150.00 Bond Fee 4. \$150.00 Permit Fee (Due at Permit Approval) 5. \$100.00 Zoning Review Fee 6. \$40.00 Application Fee 7. \$90 Minimum Electrical Permit Fee 8. Food Service requires Oakland County Health Department approval (248) 424-7000