

**CITY OF SOUTHFIELD**  
**Department of Building & Safety Engineering**

**Construction Board of Appeals**  
**Application**

**Application Fee: \$40**

**Permit Fee: \$750**

**Case #** \_\_\_\_\_

Request is hereby made for permission to erect, alter, modify or extend a structure or facility or substitute material therefore either contrary to the provisions of:

State of Michigan Building Code	_____
State of Michigan Plumbing Code	_____
State of Michigan Mechanical Code	_____
State of Michigan Electrical Code	_____
Property Maintenance Code	_____

Or contrary to the decision rendered by the Building Official in denying an application for a permit as described below:

**Name of Appellant** \_\_\_\_\_  
**(Owner or duly authorized representative)**

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name of Owner** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Address of structure or facility** \_\_\_\_\_

**Zone District** \_\_\_\_\_ **Section** \_\_\_\_\_

**Present Use** \_\_\_\_\_

**Proposed Use** \_\_\_\_\_

**Has there been any previous appeal involving this property?** \_\_\_\_\_

**If yes, state Case number/Permit number and particulars \_\_\_\_\_**

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**List below a brief outline of your appeal, listing sections of the Code from which relief is sought and outline your proposals that are contrary to the Code or Building Official's decision:**

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**Attach additional sheets if necessary**

**Provide:**

- 1. All supporting data, including plans drawn to scale, showing shape, dimension, construction materials and method of construction.**
- 2. Five (5) copies and depict a clear and accurate description of that portion of the proposed structure or facility on which appeal is based.**

\_\_\_\_\_  
**(Signature of Appellant)**

**State of Michigan  
County of Oakland**

**On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ before me personally appeared the above named person, who being duly sworn, says that he has read the foregoing application and knows the contents thereof, and that the same is true of his own knowledge, except as to the matters stated herein to be upon information and belief, and as to those matters he believes it to be true.**

\_\_\_\_\_  
**My Commission expires: \_\_\_\_\_**