

# CITY OF SOUTHFIELD

## Department of Building & Safety Engineering

### Application for Building Permit

Application Date	Date Issued	Permit #
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**The undersigned hereby applies for a permit to build, construct, remodel, and occupy, or to install according to the following statement:**

Site Address	Tenant Name & Suite	Sidwell #
Owner Name	Phone #	
Owner Address	City/State/Zip	
Contractor Company Name	Phone #	
Contractor Address	Builder's License #	
Architect Name	Phone #	
	E-Mail Address:	
Architect Address	City/State/Zip	
Permit Pickup Contact	Phone #:	
	E-Mail Address:	

**Effective August 11, 2020 all Building Department bonds will be refunded to the permit applicant.**

ALTERATION   
  NEW   
  DWELLING   
  ACCESSORY BUILDING   
  COMMERCIAL/INDUSTRIAL  
 OTHER PERMITS REQ:  
  ELECTRICAL  
  PLUMBING  
  MECHANICAL  
  FIRE SUPPRESSION  
  FIRE ALARM  
 Use Group \_\_\_\_\_   
 Occ. Load \_\_\_\_\_   
 Const. Type \_\_\_\_\_   
 Zone \_\_\_\_\_   
 Sq Ft \_\_\_\_\_

Description of Work:		
<b>ESTIMATED COST</b>		
<b>APPLICATION FEE</b>	<b>BOND FEE</b>	<b>PLAN REVIEW FEE</b>
<b>\$40</b>		

<b>OFFICE USE ONLY</b>
Remarks:

Permit Fee \$ _____	Interceptor \$ _____	Strl Rev + 10% \$ _____	C/O \$ _____
Elevator \$ _____	\$50.00 1 <sup>st</sup> floor, \$5.00 additional floors, Maximum \$75.00		
Code Year _____	ZBA Case No. _____	Total Due: \$ _____	

It is hereby agreed between the undersigned, as owner, his agent or servant, and the City of Southfield, that for and in consideration of the premises and of the permit to construct, erect, alter or install, and the occupancy of the building as above described, to be issued and granted by the Building Director, that the work described in these specifications and plans herewith filed, and it is further agreed to construct, erect, alter or install and occupy in strict compliance with the ordinances of the City of Southfield; and to obey any and all lawful orders of the Building Director of the City of Southfield. I certify that the above answers are correct and true.

State of Michigan \_\_\_\_\_  
 County of Oakland \_\_\_\_\_ Applicant Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
 Notary Public \_\_\_\_\_ County \_\_\_\_\_ My Commission Expires \_\_\_\_\_

HOMEOWNER AFFIDAVIT	
Address	Date
I certify that I am the bona fide homeowner of the captioned property, which is (check one):	
<input type="checkbox"/> A single family residence, not for rent and which is, or will be upon completion, my own residence. <input type="checkbox"/> A residential structure, which is a rental property, and upon which I desire to undertake certain maintenance and/or alterations as specified below.	
I hereby apply for an owner's permit to install or erect:	
(herein the "work").	
<input type="checkbox"/> I am familiar with the provisions of the applicable ordinances and rules governing this installation or construction. I realize that in making this application, I assume the responsibility of a licensed contractor for completing the work. I agree that I shall neither hire any other person for the purpose of installing any portion of the work or equipment, nor subcontract to, neither person or firm for installing any portion of this work, except to a licensed contractor.  I will notify the municipal authority within 72 hours after work is completed and ready for service or occupancy so that the required inspections may be made. All parts of this work shall remain exposed until the installation is accepted by the municipal authority.	
Signature of Owner	Printed Name
Address	Phone
Subscribed and sworn to before me this _____ day of _____, 20 _____	
_____ Notary Public	_____ County, MI
_____ My Commission Expires	

Name	Phone #
Builder's License #	Expiration Date
Federal Employer I.D. Number or Reason for Exemption	
Worker's Compensation Insurance Carrier or Reason for Exemption	
MESC Employer Number or Reason for Exemption	

Section 23a of the State of Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

\_\_\_\_\_  
 Signature of Applicant \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_