

**AFFIDAVIT OF ABSENT VOTER  
REQUEST TO SPOIL ABSENT VOTER BALLOT**

I, \_\_\_\_\_ hereby affirm that I am a resident of the City of  
(Print Name)

Southfield, Oakland County, Michigan and I reside at the following address:

\_\_\_\_\_  
(Present Street Address)

Pursuant to MCL 168.765b, I am requesting to have my Absent Voter Ballot for the current election spoiled. I also request the Clerk's Office to do one of the following:

**VOTER: Check One Option Below**

\_\_\_\_\_ Provide a new absent voter ballot to me at the Southfield City Clerk's Office  
(Request must be received by the Southfield City Clerk's Office before 4:00 p.m.  
the Monday immediately before the election).

\_\_\_\_\_ Mail a new absent voter ballot to me at my present street address (listed above).  
(Request must be received by the Southfield City Clerk's Office before 2:00 p.m. on the Saturday  
immediately before the election).

SIGNATURE OF VOTER: \_\_\_\_\_  
(Voter must sign by hand)

**INSTRUCTIONS FOR ISSUING A SPOILED BALLOT**

1. Voter must complete a written request to spoil a ballot and have a new ballot issued. Use this form, or if the voter cannot come into City Hall, a written request with the same information can be prepared at home and mailed or dropped off by a friend or family member to the Clerk's Office.
2. The Affidavit **must** be hand signed by each voter. An electronic signature cannot be accepted.
3. Upon receiving the written request, spoil and issue a new ballot in QVF. Give the voter a new ballot and new envelope.
4. Keep the first ballot issued in the first envelope used. If the voter does not have the initial ballot issued, place the affidavit of absent voter request to spoil absent voter ballot with the voters' absentee application.
5. Staple the voters' written request to the envelope.
6. Put the ballot envelope with the written request attached into the appropriate "spoiled ballot" container.