

**SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM
REGULAR MEETING – TUESDAY – NOVEMBER 21, 2023
COUNCIL STUDY – 5:00 p.m.**

MINUTES

Board Members Present: Ron Miller, Chair; Chris Diaz; L. Susan Mannisto; Donna Sanders; Lauri Siskind (via phone/non-voting)

Board Members Absent: Julius Maisano

Others Present: Megan Battersby, Retirement Administrator/SERS; Chris Kuhn, Investment Consultant/AndCo; Michael VanOverbeke, Legal Counsel/VMT

The meeting was called to order by Ronald Miller, Chair, at 5:18 p.m.

APPROVAL OF AGENDA

MOTION #S-23-058

Motion by Sanders, supported by Diaz, to approve Agenda, Southfield Employee Retirement System, Regular Meeting, Tuesday, November 21, 2023. Motion Carried Unanimously

APPROVAL OF MINUTES

1. October 17, 2023, Regular Meeting Minutes

MOTION #S-23-059

Motion by Diaz, supported by Mannisto, to approve Minutes, Southfield Employee Retirement System, Regular Meeting, Tuesday, October 17, 2023. Motion Carried Unanimously

CONSENT AGENDA

1. Informational Items
 - a. Comerica Invoice
2. Cash Account Report
 - a. None
3. Applications for Retirement
 - a. V. Fielden, 11/01/2023
4. Authorization of Benefits
 - a. V. Fielden, 11/01/2023
 - b. J. Stone, 09/30/2023
 - c. C. Mays, 10/11/2023

5. Refund of Contributions

- a. J. Scott

6. Approval of Bills and Expenses

- a. Statement from Elan Financial Services for credit changes for the period 10/05/2023 to 11/03/2023 in the amount of \$38.64
- b. Invoice from Champlain for asset management services for the period July 01, 2023 to September 30, 2023 in the amount of \$21,603.02
- c. Invoice from PIA for asset management services for the period July 1, 2023 through September 30, 2023 in the amount of \$10,046.00
- d. Invoice from WCM for asset management services for the period 07/01/2023 to 09/30/2023 in the amount of \$16,763.25
- e. Invoice from NCPERS for 2024 membership renewal in the amount of \$305.00
- f. Invoice from MAPERS for 2024 membership renewal in the amount of \$200.00
- g. Invoice from GRS for GASB No. 67 Reporting as of June 30, 2023 in the amount of \$6,500.00 (City will pay \$3,000.00 fees for GASB No. 68 Accounting Schedules and Michigan PA 202 Calculation)

MOTION #S-23-060

Motion by Mannisto, supported by Sanders, to approve Consent Agenda as presented.
Motion Carried Unanimously

PUBLIC COMMENT

Lauri Siskind informed the Board that she sent an email to the Mayor suggesting a candidate for Mayoral appointment to the SERS Board but has not received a response. She also asked if the Board would consider moving the February 2024 meeting date to later in the month so that she can participate virtually if the open meeting legislation that was sent to the Governor for signature is enacted.

INVESTMENT CONSULTANT REPORT

1. Quarterly Investment Performance Review
2. Market Update
3. Asset/Manager Summary
4. RFI Responses Summary

Investment Consultant presented the 3Q Performance Report. He reviewed the markets during the quarter, noting the weak returns from equities and fixed income due to rising interest rates. He reviewed the asset allocation, financial reconciliation, and performance; the Fund was down 2.47% for the quarter and up 14.00% for the year. He reviewed the performance of the individual managers and noted strong results from LSV and weaker returns from Champlain and WCM. He reviewed the October market summary and distributed updated market values. He recommended transferring \$1MM from Reinhart to Cash for benefit payments.

MOTION #S-23-061

Motion by Mannisto, supported by Sanders, to transfer \$1,000,000 from Reinhart Partners to Cash per Investment Consultant recommendation to cover liquidity needs. Motion Carried Unanimously

Investment Consultant distributed a summary of the Custody RFI which included Comerica, Fifth Third, Northern Trust, PNC, and US Bank. He reviewed some of the differences between the candidates. He recommended staff (Retirement System and City) meet with the Board's top choices (Fifth Third and PNC) to get a better understanding of their reporting capabilities. Investment Consultant will coordinate the effort moving forward.

LEGAL COUNSEL REPORT

1. Matters deemed pertinent

Legal Counsel indicated that the Open Meetings Act bill has been sent to the Governor for signature. The goal of the legislation was to get back to pre-COVID abilities to conduct virtual meetings. The bill will be effective 90 days after signature. He indicated that his office will be working on a summary of suggested options for conducting future meetings and that the Board will need to adopt a policy that outlines what the Board will allow.

RETIREMENT ADMINISTRATOR REPORT

1. Titan documents request

Retirement Administrator informed the Board that Titan Advisors have requested documentation from two trustees consisting of a valid id and proof of (home) address. Two trustees agreed to submit the required documents.

OLD BUSINESS

1. None

NEW BUSINESS

1. GASB Draft Report

MOTION #S-23-062

Motion by Mannisto, supported by Sanders, to accept and approve draft City of Southfield Employees Retirement System GASB Statement Nos. 67 and 68 Accounting and Financial Reporting for Pensions as of June 30, 2023 and direct that the actuary finalizes the report and that the draft copy be sent to the City Fiscal Services Director. Motion Carried Unanimously

PENDING MATTERS

1. Pre-Retirement Workshop (upon completion/publication of Retirement Handbook)

TRUSTEE COMMENT/OPEN FORUM

No comments were made.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:20 p.m.

Prepared by Megan Battersby, Retirement Administrator

Approved by Board Motion on December 19, 2023