

**SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM
REGULAR MEETING – TUESDAY – JANUARY 17, 2023
P&R ROOM 111 – 5:30 p.m.**

MINUTES

Board Members Present: Ron Miller, Chair; Chris Diaz; Julius Maisano; L. Susan Mannisto; Donna Sanders; Lauri Siskind

Board Members Absent: Ari Gelberman/Alternate

Others Present: Megan Battersby, Retirement Administrator/SERS; Chris Kuhn, Investment Consultant/AndCo; Michael VanOverbeke, Legal Counsel/VMT

The meeting was called to order by Ron Miller, Chair, at 5:30 p.m.

APPROVAL OF AGENDA

MOTION #S-23-001

Motion by Diaz, supported by Mannisto, to approve Agenda, Southfield Employee Retirement System, Regular Meeting, Tuesday, January 17, 2023. Motion Carried Unanimously

APPROVAL OF MINUTES

1. December 13, 2022, Regular Meeting Minutes

MOTION #S-23-002

Motion by Siskind, supported by Diaz, to approve Minutes, Southfield Employee Retirement System, Regular Meeting, Tuesday, December 13, 2022. Motion Carried Unanimously

CONSENT AGENDA

1. Informational Items
 - a. None
2. Cash Account Report
 - a. Dec-21 through Dec-22
3. Applications for Retirement
 - a. S. Cuevas (01/29/2023)
 - b. C. Riley (02/03/2023)
 - c. L. Olds (03/31/2023)
 - d. J. Brown (01/24/2023)
 - e. L. Carr (APPLICATION RESCINDED)

4. Authorization of Benefits

- a. J. Shonta
- b. S. Cuevas
- c. L. Olds

5. Refund of Contributions

- a. None

6. Approval of Bills and Expenses

- a. Invoice from AndCo for consulting services and performance evaluation for the period October, 2022 through December, 2022 in the amount of \$17,500.00
- b. Statement from Comerica Cardmember Services for credit changes for the period 12/06/2022 to 01/05/2023 in the amount of \$118.03
- c. Invoice from Walthausen for asset management services for the period October 1, 2022 – December 31, 2022 in the amount of \$25,119.86
- d. Invoice from Reinhart for asset management services for the period Quarter 4, 2022 in the amount of \$21,341.00

MOTION #S-23-003

Motion by Mannisto, supported by Sanders, to approve Consent Agenda as presented.
Motion Carried Unanimously

PUBLIC COMMENT

No comments were made.

INVESTMENT CONSULTANT REPORT

- 1. Market Update
- 2. Asset/Manager Summary

Investment Consultant presented the December Market Summary, noting the decline in stocks and bonds during the month due in part to recessionary fears. He distributed updated market values. He reviewed the recent change from Walthausen to the iShares Russell 2000 Value ETF due to the firm closing. He also recommended a slight rebalancing.

MOTION #S-23-004

Motion by Mannisto, supported by Maisano, to rebalance portfolio by transferring (approximately) \$500,000 from iShares Russell 2000 Value ETF to Cash Account. Motion Carried Unanimously

Investment Consultant shared that AndCo is proceeding with their due diligence on Deroy & Devereaux and will distribute a search report at the next meeting. He also discussed the recent announcement from Reinhart about a change in ownership, including Spouting Rock's phased-in approach to accumulating ownership of the firm and the use of the proceeds to reduce Jim Reinhart's position and increase ownership of the current PMs.

MOTION #S-23-005

Motion by Diaz, supported by Sanders, to receive and file Investment Consultant Report.
Motion Carried Unanimously

LEGAL COUNSEL REPORT

1. Legislative Update Re: Secure 2.0 Act
2. Other matters deemed pertinent

Legal counsel discussed the memo from his office regarding Secure 2.0 Act. He indicated it was informative as not many of the provisions were directly applicable to SERS.

He stated that he recently met with pension stakeholders in Lansing to develop a strong agenda to deal with retirement issues needing attention in 2023 such as Open Meetings Act, FOIA, PA 314, and the pension tax.

Legal Counsel recommending going into closed session to discuss a securities litigation matter.

MOTION #S-23-006

Motion by Siskind, supported by Mannisto, to move into closed session to discuss confidential securities litigation matter. Roll-call vote was taken and Motion Carried Unanimously

MOTION #S-23-007

Motion by Mannisto, supported by Maisano, to return to open session following discussion of confidential securities litigation matter. Motion Carried Unanimously

MOTION #S-23-008

Motion by Siskind, supported by Sanders, to acknowledge receipt of the Confidential Communication subject to the Attorney/Client Privilege dated January 17, 2023 from the Board's General Counsel regarding National Vision Holdings, Inc - Securities Action; the Board having discussed the communication and related attachments in closed session; the Board hereby resolves to authorize General Counsel in association with Robbins Geller Rudman & Dowd, LLP to pursue the action as provided therein and to authorize the Board Chair to sign the Retainer Agreement and Declaration. Motion Carried Unanimously

RETIREMENT ADMINISTRATOR REPORT

1. Authorization to attend MAPERS events
2. Other matters deemed pertinent

MOTION #S-23-009

Motion by Mannisto, supported by Siskind, to approve attendance at any 2023 MAPERS educational events. Motion Carried Unanimously

Julius Maisano asked whether the education policy should be revised to reflect updated maximum set dollar amounts for meals. Maximums of \$25 for breakfast, \$25 for lunch, and \$50 for dinner are currently specified in the policy.

MOTION #S-23-010

Motion by Mannisto, supported by Diaz, to amend Board Education Policy and Procedure to reflect an increase in the maximum allowable expense reimbursement for dinner to \$75 for reasonable costs incurred during attendance at educational conferences when meals are not provided. Motion Carried Unanimously

OLD BUSINESS

1. None

NEW BUSINESS

1. None

PENDING MATTERS

1. Retirement Handbook: Lead/Maisano, Timeframe/TBD
No update/discussion.
2. Pension Calculator: Lead/Maisano, Timeframe/TBD
No update/discussion.
3. Pension Eligibility and Calculation Demonstration: Lead/Battersby, Timeframe/TBD
No update/discussion.
4. Trust Statement Reconciliation Responsibility and Procedure: Lead/TBD, Timeframe/TBD
No update/discussion.

TRUSTEE COMMENT/OPEN FORUM

Lauri Siskind asked if any progress has been made regarding a retiree workshop. Julius Maisano indicated that HR previously stated that it was not a function of HR. Julius will follow up with James Meadows, HR Director, and Fred Zorn, City Administrator. Pending Matters were reviewed and items 2, 3, and 4 will be removed and a new item for Pre-Retirement Workshop will be added.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:50 p.m.

Prepared by Megan Battersby, Retirement Administrator

Approved by Board Motion on February 21, 2023