

**SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM  
REGULAR MEETING – TUESDAY – APRIL 19, 2022  
COUNCIL STUDY – 5:45 p.m.**

**MINUTES**

Board Members Present: Julius Maisano, Chair; Chris Diaz; L. Susan Mannisto; Ron Miller; Donna Sanders

Board Members Absent:

Others Present: Lauri Siskind, Trustee/SERS (via phone); Megan Battersby, Retirement Administrator/SERS; Chris Kuhn, Investment Consultant/AndCo; Michael VanOverbeke, Legal Counsel/VMT

The meeting was called to order by Julius Maisano, Chair, at 5:46 p.m.

**APPROVAL OF AGENDA**

**MOTION #S-22-020**

Motion by Mannisto, supported by Sanders, to approve Agenda, Southfield Employee Retirement System, Regular Meeting, Tuesday, April 19, 2022. Motion Carried Unanimously

**APPROVAL OF MINUTES**

1. March 15, 2022, Regular Meeting Minutes

**MOTION #S-22-021**

Motion by Diaz, supported by Miller, to approve Minutes, Southfield Employee Retirement System, Regular Meeting, Tuesday, March 15, 2022. Motion Carried Unanimously

**CONSENT AGENDA**

1. Informational Items
  - a. SAV – PST from GRS dated March 23, 2022
2. Cash Account Report
  - a. None
3. Applications for Retirement
  - a. T. DelPiero, 05/01/2022
  - b. B. Johnson, 04/30/2022
  - c. P. Mautz, 05/17/2022
  - d. A. Boscaglia, 07/11/2022

4. Authorization of Benefits
  - a. B. Figueroa
  - b. N. Kozlowski
  - c. L. Wittfeldt
  - d. T. DelPiero
  - e. P. Mautz
  
5. Refund of Contributions
  - a. None
  
6. Approval of Bills and Expenses
  - a. Invoice from AndCo for consulting services and performance evaluation for the period January 2022 through March 2022 in the amount of \$17,500.00
  - b. Credit card statement for charges for period 03/08/2022 through 04/05/2022 in the amount of \$784.93
  - c. Invoice from Reinhart Partners for asset management services for the period Quarter 1, 2022 in the amount of \$21,814.00
  - d. Invoice from LSV Asset Management for asset management services for the period January 01 to March 31, 2022, in the amount of \$20,961.00
  - e. Invoice from Walhausen & Co. for asset management services for the period January 1, 2022 – March 31, 2022, in the amount of \$26,862.78

**MOTION #S-22-022**

Motion by Mannisto, supported by Diaz, to approve Consent Agenda as presented with the LSV invoice, item III. 6. d. held for payment until Investment Consultant verified figures.  
Motion Carried Unanimously

**PUBLIC COMMENT**

No comments were made.

**INVESTMENT CONSULTANT REPORT**

1. Market Update
2. Asset/Manager Summary
3. PE Secondary Search

Investment Consultant distributed the March Capital Market Summary and updated market values. He discussed the positive returns from stocks and continued decline in bond prices due, in part, to the anticipated rate hikes, persistent inflation data, and conflict in the Ukraine. He recommended a partial rebalancing to raise funds for upcoming benefits and capital calls which included \$1 mill from WAM and \$1 mill from AEW.

**MOTION #S-22-023**

Motion by Mannisto, supported by Sanders, to transfer \$1,000,000 from WAM to Cash and redeem \$1,000,000 from AEW. Motion Carried Unanimously

Investment Consultant presented the Private Equity secondaries search. The search included Capital Dynamics, Harbourvest, and PA Capital. He reviewed the firm structure, the targeted portfolio characteristics and exposures, fund terms, and historical performance. He also indicated that PA would be closing shortly and has some solid gains in the portfolio that will be realized by investors making the final close. The Trustees selected PA Capital for a \$3 mill allocation.

**MOTION #S-22-024**

Motion by Diaz, supported by Mannisto, to allocate \$3,000,000 to PA Capital Secondary Fund VI, subject to legal review, with targeted funding primarily from Titan Masters Int'l Fund, if available. Motion Carried Unanimously

**MOTION #S-22-025**

Motion by Mannisto, supported by Diaz, to receive and file Investment Consultant Report. Motion Carried Unanimously

**LEGAL COUNSEL REPORT**

1. Matters deemed pertinent

Legal Counsel discussed the rehiring of Karen Smith, item 1. under New Business. He stated that she was a non-duty disability retiree that has never been sent for re-examination. He indicated that she could be re-examined and, if found to be no longer disabled, come back to work or she could decide on her own to come back to work. However, there are no provisions in the plan that would allow for a disability retiree to return to work (even if part-time) and continue to receive their disability pension. The recommendation of Legal Counsel was to adopt a motion that correspondence be sent to her indicating that her pension will be suspended June 1, 2022 because of her reemployment by the City/Court which will allow her time to address the Board at the next meeting, if she so desires.

**MOTION #S-22-026**

Motion by Mannisto, supported by Sanders, to acknowledge that the Board has been made aware that Karen Smith has been rehired by the City/Court which will cause her pension to be suspended and to send correspondence to Ms. Smith that the pension suspension will be effective June 1, 2022. Motion Carried Unanimously

**RETIREMENT ADMINISTRATOR REPORT**

1. Matters deemed pertinent

Retirement Administrator did not have anything to report to the Board.

**OLD BUSINESS**

1. None

**NEW BUSINESS**

1. K. Smith rehire

This item was addressed by Legal Counsel during his legal report.

### **PENDING MATTERS**

1. Retirement Handbook: Lead/Maisano, Timeframe/TBD  
No update/discussion.
2. Pension Calculator: Lead/Maisano, Timeframe/TBD  
No update/discussion.
3. Pension Eligibility and Calculation Demonstration: Lead/Battersby, Timeframe/TBD  
No update/discussion.
4. Trust Statement Reconciliation Responsibility and Procedure: Lead/TBD,  
Timeframe/TBD  
No update/discussion.

### **TRUSTEE COMMENT/OPEN FORUM**

No comments were made.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:11 p.m.

Prepared by Megan Battersby, Retirement Administrator

Approved by Board Motion on May 17, 2022