



STATE OF MICHIGAN 46th DISTRICT COURT

The 46th District Court is a MiFILE COURT as of December 2023

DISTRICT JUDGES

The Honorable
CYNTHIA M. ARVANT
248-796-5830

The Honorable
SHELIA R. JOHNSON
248-796-5810

The Honorable
DEBRA NANCE
248-796-5820

ADMINISTRATOR
RENEE SHELIDE
248-796-5800

CIVIL DIVISION
248-796-5870

CIVIL INFRACTION/
PARKING DIVISION
248-796-5860

MISDEMEANOR/
FELONY DIVISION
248-796-5880

PROBATION
DEPARTMENT
248-796-5850

TDD
248-354-3329

www.46thdistrictcourt.com

- Effective July 1, 2025, **ALL** parties are required to e-file documents for all Civil/Landlord Tenant/Small Claims matters.
- All fees for filing are paid on the MiFILE website except for bond/escrow which must be paid at the court in cash or certified check.
- The MiFILE website for e-filing is mifile.courts.michigan.gov. Parties must create a free MiFILE account to file papers at the court. To get started visit the MiFILE website or click the QR code and click “Sign Up” in the upper right corner. If additional help or support is needed with the MiFILE software, please email mifilesupport@courts.mi.gov.
- The court is not responsible for service. Service may be obtained through a process server, by certified mail or by anyone over the age of 18 who is not a party to the case. Visit the court’s website at <https://www.cityofsouthfield.com/departments/46th-district-court/process-servers> to access process server information. You must contact a process directly or use the [Gouranger](#) process server marketplace. (If you decide to use Gouranger, the clerk can provide separate instructions.)
- Court notices will be emailed to parties at the email address that was used during MiFILE registration. If a party’s email address is not available, notice will be sent via first class mail from the court.

