

CITY OF SOUTHFIELD - ASSESSING DEPARTMENT
Application for Religious Parsonage Tax Exemption

Property Tax ID (parcel) Number - _____ Date _____

Name of Organization _____

Address _____

Officers _____ Title _____

_____ hereby applies for tax exemption for the following
(Name of Organization)

reasons: _____

Under what Section (s) of the Michigan General Property Tax Law are you seeking this exemption? _____

Are you currently receiving a property tax exemption in another Michigan Community?
Yes _____ No _____ If so, where? _____

For what purpose? _____

Is the occupant of the property considered to be the religious leader of the congregation?
Yes _____ No _____

Who has the final responsibility for religious teaching and administration of the congregation?
Name _____ Title _____

Phone Number _____

Does the titleholder of the property hold title to any other parsonages? Yes _____ No _____

List _____

Please enclose the following documents with this application: **(All information is required)**

1. Articles of Incorporation
2. I.R.S. Statement indicating status
3. Proof of Ownership
4. By Laws
5. Occupants Certifications or Degrees
6. Copies of Congregational Meeting Minutes which relate to the terms of employment & compensation for the occupant, or copy of the occupant's employment contract.

Signature/Title Phone # Date

For Office Use Only:

Approved: Yes _____ No _____

Michael Racklyeft, Assessor Date