

City of Southfield Requirements for Dumpster Enclosures



All dumpsters or exterior refuse containers must be screened, and the enclosure approved via **Administrative Site Plan** review through the Planning Department. As of September 2024, Planning submittals are to be made online through BS&A: <https://bit.ly/SouthfieldPZE>

The following information will be required as part of your submittal:

- Site plan prepared by a design professional and indicating the location of the enclosure(s) to scale
 - If parking spaces will be eliminated, indicate a revised parking summary (required and provided parking)
 - Any underground utilities within ten feet (10') of the project limits should be shown on the plans
 - The plan should indicate method of enclosure (either superimposed on the plan or attached); you may find the two methods permitted as stipulated by the **City Dumpster Ordinance**
- Written verification from the refuse removal company stating they can access the dumpsters from the enclosure in the proposed location
- Provide a truck access pattern on the plan
- Admin Site Plan application & LoU signed by the property owner
- Admin Site Plan checklist
- \$292 review fee will be assessed after online submittal, and a link to pay will be emailed to the applicant after the submittal has been accepted and confirmed as complete by the Planning Department

Please note that separate building permits will be required for the construction of the enclosure. Call 248-796-4100 for further information.

For questions on the submittal process, please contact the Planning Department at (248) 796-4150 or contactplanning@cityofsouthfield.com. Please note that if you received a citation for an unenclosed dumpster, any issues regarding your progress or the time allotted to address the violation MUST be discussed with your Code Enforcement officer. Thank you for your cooperation.