

**CITY OF SOUTHFIELD
SPECIAL MEETING
SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM BOARD
Wednesday, September 30, 2015
Council Conference Room – Main Municipal Building
26000 Evergreen Road, Southfield, MI**

MINUTES

SERS Board Members Present: I. Susan Mannisto, Chair; David Hersh; Coretta Houge; Jeannie Jackson; Shirley Lightsey (*Alternate*); Julius Maisano; James Pierce

SERS Board Members Absent: Mark Jubas

Others Present: Lauri Siskind, Human Resources Director/SERS Plan Liaison
Derin McGillivray

The meeting was called to order at 5:35 p.m.

AGENDA

1. *Approval of Agenda.*
MOTION #S-15-156
Motion by Houge, supported by Maisano to approve the agenda of the September 30, 2015 SERS Special meeting.
Motion carried.

MINUTES

1. *Review and approve Minutes of the Southfield Employee Retirement System Board Regular Meeting of September 8, 2015.*
MOTION #S-15-157
Motion by Houge, supported by Maisano to approve the Minutes of the Southfield Employee Retirement System Board Regular Meeting of September 8, 2015.
Motion carried.

APPLICATIONS FOR RETIREMENT

1. *Review and approve Application for Normal Retirement from Janet Husaynu, Parks & Recreation Department, effective October 24, 2015.*
MOTION #S-15-158
Motion by Pierce, supported by Hersh to approve the Application for Normal Retirement from Janet Husaynu, Parks & Recreation Department, effective October 24, 2015.
Motion carried.
2. *Review and approve Application for Normal Retirement from Anton Rasmussen II, Public Works Department, effective November 7, 2015.*
MOTION #S-15-159
Motion by Pierce, supported by Hersh to approve the Application for Normal Retirement from Anton Rasmussen II, Public Works Department, effective November 7, 2015.
Motion carried.
3. *Review and approve Application for Non-Duty Disability Retirement*
MOTION #S-15-160
Motion by Houge, supported by Jackson that pursuant to Section 8(h) of the Open Meetings Act the Southfield Employee Retirement System Board Meeting of August 18, 2015, adjourn to a Closed Session for the purpose of considering material exempt from discussion or disclosure by state or federal statute.
A roll call vote was taken.

YEA: Houge, Pierce, Hersh, Maisano, Mannisto, Jackson, Lightsey.
NAY: None.
ABSTAIN: None.
ABSENT: Jubas.
Motion carried.

MOTION #S-15-161

Motion by Houge, supported by Pierce that the Closed Session of the Southfield Employee Retirement System Board Special Meeting of September 30, 2015, does hereby reconvene to Open Session.
Motion carried.

MOTION #S-15-162

Motion by Houge, supported by Lightsey to acknowledge receipt of the report following examination of the applicant and relevant documents and the determination from the Medical Director, Antoine E. Geffrard, M. D., that finds Derin McGillivary to be mentally or physically totally disabled for duty in the employ of the City of Southfield and also the doctor's opinion that Mr. McGillivary's disability is not a result of causes directly related to the member's actual performance of duty while an employee of the City of Southfield. Therefore, the Southfield Employee Retirement System board does hereby grant Derin McGillivary a non-duty disability retirement, effective September 25, 2015.
Motion carried.

PUBLIC COMMENTS

No visitor wished to make a comment.

To Do List

- Service Provider Review – Actuarial RFI (JBP & LS)
- Service Provider Review – Attorney
- Pending Board Policies: (may be part of other policies)
 - Record Retention
 - Proxy Voting/Corporate Governance
- Pension Benefit Calculator (demonstration at next meeting)
- Update on SERS Weblink
- Service Provider Assignment – Investment Consultant
- Reschedule Retirement Workshop

With no further business to come before the board, a motion to adjourn was raised.

MOTION #S-15-163

Motion by Houge, supported by Pierce to adjourn the Southfield Employee Retirement System Board's September 30, 2015 Special Meeting at 5:50 p.m.
Motion carried.

*Approved this 20th day of October 2015
L. Susan Mannisto, Chair
Southfield Employee Retirement System Board*