

**CITY OF SOUTHFIELD  
REGULAR MEETING  
SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM BOARD  
Tuesday, July 21, 2015  
Human Resources Department – Main Municipal Building  
26000 Evergreen Road, Southfield, MI**

**MINUTES**

**SERS Board Members Present:** L. Susan Mannisto, Chair; David Hersh; Coretta Houge; Jeannie Jackson; Shirley Lightsey (*Alternate*); Julius Maisano; James Pierce

**SERS Board Members Absent:** Mark Jubas

**Others Present:** Lauri Siskind, Human Resources Director/SERS Plan Liaison  
Christopher Kuhn & Mike Welker, The Bogdahn Group  
Michael VanOverbeke; VanOverbeke, Michaud & Timmony, PC  
Penelope Scharmberg, Administrative Assistant HR/LR/SERS Secretary

**The meeting was called to order at 5:16 p.m.**

**AGENDA**

1. *Approval of Agenda.*

**MOTION #S-15-108**

Motion by Houge, supported by Hersh to approve the agenda of the July 21, 2015 SERS meeting.

Motion carried.

**MINUTES**

1. *Review and approve Minutes of the Southfield Employee Retirement System Board Meeting of June 16, 2015.*

**MOTION #S-15-109**

Motion by Houge, supported by Hersh to approve the Minutes of the Southfield Employee Retirement System Board Meeting of June 16, 2015.

Motion carried.

**APPLICATIONS FOR RETIREMENT**

1. *Review and approve Application for Normal Retirement from Thomas Hamilton, Central Services, effective August 1, 2015.*

**MOTION #S-15-110**

Motion by Houge, supported by Pierce to approve the Application for Normal Retirement from Thomas Hamilton, Central Services, effective August 1, 2015.

Motion carried.

2. *Review and approve corrected retirement date for Linda Fate-Dase of June 27, 2015.*

**MOTION #S-15-111**

Motion by Hersh, supported by Houge to approve the corrected retirement date for Linda Fate-Dase of June 27, 2015.

Motion carried.

3. *Review and approve Application for Normal Retirement from Audrey Voulgaris, Community Relations, effective August 29, 2015.*

**MOTION #S-15-112**

Motion by Pierce, supported by Hough to approve the Application for Normal Retirement from Audrey Voulgaris, Community Relations, effective August 29, 2015.

Motion carried.

4. *CLOSED SESSION - Review Request for Non-Duty Disability Retirement.*

**MOTION #S-15-113**

Motion by Maisano, supported by Houge that pursuant to Section 8(h) of the Open Meetings Act the Southfield Employee Retirement System Board Meeting of June 16, 2015, adjourn to a Closed Session for the purpose of considering material exempt from discussion or disclosure by state or federal statute.

A roll call vote was taken.

YEA: Maisano, Houge, Pierce, Lightsey, Hersh, Jackson, Mannisto.

NAY: None.

ABSTAIN: None.

ABSENT: Jubas.

Motion carried.

**MOTION #S-15-114**

Motion by Pierce, supported by Hersh that the Closed Session of the Southfield Employee Retirement System Board Meeting of July 21, 2015, does hereby reconvene to Open Session.

Motion carried.

**MOTION #S-15-115**

Motion by Hough, supported by Pierce to acknowledge receipt of the determination from the Medical Director, Elliott M. Wolf, M.D., that finds Richard Granzotto to be mentally or physically totally disabled for duty in the employ of the City of Southfield and that such incapacity will probably be permanent. Furthermore, it is his opinion that Mr. Granzotto's disability is not a result of causes directly related to the member's actual performance of duty while an employee of the City of Southfield. Therefore, the Southfield Employee Retirement System board does hereby grant Richard Granzotto a non-duty disability retirement, effective July 25, 2015.

Motion carried.

**AUTHORIZATION OF BENEFITS**

1. *Review and approve Application for Survivor Benefit Pension payment to Norie Pike, surviving spouse of LeRoy Pike.*

**MOTION #S-15-116**

Motion by Pierce, supported by Houge to approve survivor benefit pension payments to Norie Pike, surviving spouse of LeRoy Pike.

Motion carried.

2. *Review and approve authorization of monthly benefit payment to Cindy Puls.*

**MOTION #S-15-117**

Motion by Pierce, supported by Houge to approve authorization of monthly benefit payment and lump sum distribution to Cindy Puls.

Motion carried.

3. *Review and approve authorization of monthly benefit payment to Velore Brown.*

**MOTION #S-15-118**

Motion by Pierce, supported by Houge to approve authorization of monthly benefit payment to Velore Brown.

Motion carried.

3. *Review and approve authorization of monthly benefit payment to Linda Fate-Dase.*

**MOTION #S-15-119**

Motion by Pierce, supported by Houge to approve authorization of monthly benefit payment Linda Fate-Dase.

Motion carried.

4. *Review and approve authorization of monthly benefit payment and lump sum distribution to Jacqueline Heikkinen.*

**MOTION #S-15-120**

Motion by Pierce, supported by Houge to approve authorization of monthly benefit payment and lump sum distribution to Jacqueline Heikkinen.  
Motion carried.

5. *Review and approve authorization of monthly benefit payment to Deborah Shepherd.*

**MOTION #S-15-121**

Motion by Pierce, supported by Houge to approve authorization of monthly benefit payment to Deborah Shepherd.  
Motion carried.

**INVESTMENT CONSULTANT REPORT**

Mr. Kuhn introduced Mr. Welker to the board as President/CEO of The Bogdahn Group. Mr. Welker was in town for the consultant interviews following this meeting.

The board was informed that Bogdahn had completed the download of data from Gray & Company. After an audit and preliminary reconciliation, the historical returns for real estate and domestic equity were corrected with the prior consultant in agreement.

Bogdahn reviewed the SERS performance stating the portfolio had outperformed the index with no increase at the quarter mark however, there was a gain of \$100,000 as of close July 17, 2015. Mr. Kuhn mentioned that RMK was considering making their U.S. component an open ended fund to allow ease in entry and exit strategies without going out to market. Apparently, there is enough money in the U.S. timber market to sell it like real estate.

**MOTION #S-15-122**

Motion by Houge, supported by Hersh to receive and file the SERS performance review presented by Christopher Kuhn and Mike Welker, The Bogdahn Group investment consultants.  
Motion carried.

**LEGAL**

Mr. VanOverbeke had no legal matters for discussion.

**MONTHLY FINANCIAL REPORT**

The board reviewed the SERS Investment Summary provided by Comerica Bank, showing a market value of \$115,179,789.93 on July 20, 2015.

**MOTION #S-15-123**

Motion by Hersh, supported by Maisano to receive and file the SERS Investment Summary for July 20, 2015.  
Motion carried.

**FINANCIAL MATTERS**

1. *Review and approve payment to City of Southfield for reimbursement of SERS allocation of 2015-2016 Fiduciary Liability Insurance in the amount of \$12,118.00.*

**MOTION #S-15-124**

Motion by Pierce, supported by Hersh to approve payment to City of Southfield for reimbursement of SERS allocation of 2015-2016 Fiduciary Liability Insurance in the amount of \$12,118.00.  
Motion carried.

2. *Review and approve payment to SouthernSun Asset Management for investment management services for the period 4/1/15 – 6/30/15, in the amount of \$38,669.00.*

**MOTION #S-15-125**

Motion by Pierce, supported by Hersh approve payment to SouthernSun Asset Management for investment management services for the period 4/1/15 – 6/30/15, in the amount of \$38,669.00.  
Motion carried.

3. *Review and approve payment to LSV Asset Management for investment management services for the period 4/1/15 – 6/30/15, in the amount of \$21,835.00.*

**MOTION #S-15-126**

Motion by Pierce, supported by Hersh approve payment to LSV Asset Management for investment management services for the period 4/1/15 – 6/30/15, in the amount of \$21,835.00.

Motion carried.

4. *Review and approve payment to WCM Investment Management for investment management services for the period 4/1/15 – 6/30/15, in the amount of \$17,459.52.*

**MOTION #S-15-127**

Motion by Pierce, supported by Hersh approve payment to WCM Investment Management for investment management services for the period 4/1/15 – 6/30/15, in the amount of \$17,459.52.

Motion carried.

**PUBLIC COMMENTS**

No visitor at the meeting wished to make a comment.

**OTHER BUSINESS DEEMED NECESSARY**

- Ms. Siskind informed the board that the Retirement Workshop was not held as scheduled on June 25, 2015, and will be rescheduled at some time in the near future.
- Ms. Mannisto mentioned there was work to do on the “To Do” List.
- Ms. Siskind gathered names of those who planned to attend MAPERS Fall Conference at the Grand Traverse Resort & Spa in Acme, Michigan on September 26-29, 2015.

**To Do List**

- Service Provider Review – Actuarial RFI (JBP & LS)
- Service Provider Review – Attorney
- Pending Board Policies: (may be part of other policies)
  - Record Retention
  - Proxy Voting/Corporate Governance
- Pension Benefit Calculator (working on kinks)
- Update on SERS Weblink (July)
- Service Provider Assignment – Investment Consultant
- Communication Policy review – next meeting

With no further business to come before the board, a motion to adjourn was raised.

**MOTION #S-15-128**

Motion by Jackson, supported by Houge to adjourn the Southfield Employee Retirement System Board’s July 21, 2015 meeting at 6:05 p.m.

Motion carried.

*Approved this 18<sup>th</sup> day of August 2015  
L. Susan Mannisto, Chair  
Southfield Employee Retirement System Board*