

**MINUTES OF THE REGULAR MEETING OF
SOUTHFIELD FIRE & POLICE RETIREMENT SYSTEM BOARD**

July 10, 2018

The Board convened in Council Study at 12:30 p.m. with President Fisher presiding. The Meeting was started at 12:33 p.m.

PRESENT: John Fisher, Duane Garth, Audrey Harvey, Irv Lowenberg (late arrival), Brent Wilson

ABSENT:

ALSO

PRESENT: Michael VanOverbeke/Legal Counsel, Brian Green/Investment Consultant, Megan Battersby/Retirement Program Director, Jay Rollins/JCR, Kevin Smith and Kelly Whitman/PRISA, Greg Lombardi/Landmark Partners

R.B. 18-073 **MOTION** by Harvey, supported by Garth, to approve the June 12, 2018 meeting minutes. **MOTION CARRIED UNANIMOUSLY**

R.B. 18-074 **MOTION** by Harvey, supported by Wilson, to acknowledge receipt of the Cash & Asset Statement as of May 31, 2018 in the amount of \$200,886,018.23. **MOTION CARRIED UNANIMOUSLY**

R.B. 18-075 **MOTION** by Wilson, supported by Garth, to approve payment of invoices as follows: Expense report from I. Lowenberg for June 12 meeting lunch; Expense report from A. Harvey for June 12 meeting lunch; Invoice from AndCo for consulting services for the quarter April 1 – June 30, 2018 in the amount of \$25,500. **MOTION CARRIED UNANIMOUSLY**

R.B. 18-076 **MOTION** by Wilson, supported by Harvey, to acknowledge receipt of Informational Items as follows: YTD 2017/2018 Budget; Memo copy invoice from The Northern Trust Company for total services for the quarter ending 06/30/18 in the amount of \$28,376.22; Correspondence received during the period June 12, 2018 – July 9, 2018. **MOTION CARRIED UNANIMOUSLY**

R.B. 18-077 **MOTION** by Fisher, supported by Wilson, to approve Retirement Application from M. Pieroni (07/03/18). **MOTION CARRIED UNANIMOUSLY**

R.B. 18-078 **MOTION** by Fisher, supported by Harvey, to approve DROP Distribution Elections from M. Pieroni and E. Wells. **MOTION CARRIED UNANIMOUSLY**

R.B. 18-079 **MOTION** by Fisher, supported by Wilson, to approve Annuity Withdrawal Distribution Election from M. Pieroni. **MOTION CARRIED UNANIMOUSLY**

John Fisher addressed the Board about the request from NCPERS asking retirement systems to send letters to their congressional delegations urging them not to co-sponsor the Public Employee Pension Transparency Act (PEPTA).

R.B. 18-080 MOTION by Fisher, supported by Wilson, to support the NCPERS request that retirement systems send letters to their congressional delegations urging them not to co-sponsor the Public Employee Pension Transparency Act (PEPTA). MOTION CARRIED UNANIMOUSLY

Irv Lowenberg entered the meeting.

Discussion continued regarding the general memo from Councilman Lloyd Crews to Board and Commissions Chairpersons requesting attendance at a Council meeting. Irv Lowenberg was asked if he had any additional information pertaining to what Council wanted. It was decided that a copy of the Summary Annual Report (SAR) along with a cover letter indicating that Council should contact Irv Lowenberg with any specific questions be sent to each Councilperson in lieu of arranging a presentation.

A proposed annual budget for the fiscal year July 1, 2018 to June 30, 2019 was presented. Discussion centered around Avignon expenses. Administrator costs were also adjusted to include a \$200/month RHSA contribution.

R.B. 18-081 MOTION by Fisher, supported by Harvey, to approve the Retirement System Proposed Annual Budget: July 1, 2018 to June 30, 2019 as presented and modified. MOTION CARRIED UNANIMOUSLY

R.B. 18-082 MOTION by Fisher, supported by Lowenberg, to change the meeting time for all future Board meetings from 12:30 p.m. to 11:30 a.m. MOTION CARRIED UNANIMOUSLY

The Board reviewed the Avignon monthly update letter. The Purchase Agreement was successfully renegotiated and the inspection period has now expired. The outside closing date remains 11/15/18 and if the purchaser should fail to close, all escrowed funds will be due SFPRS.

The monthly market update was reviewed and discussed. U.S. Equities continue their growth across the board while International Equities continue to decline. Consumer Discretionary and Technology continue to lead the sector returns.

R.B. 18-083 MOTION by Lowenberg, supported by Harvey, to pay invoices from Villages of Avignon CDD and Clark & Albaugh regarding normal, recurring management and legal costs as of June 18, 2018 in the combined/total amount of \$3,100.54; invoice from Chase for credit card charges for the period 06/03/18 – 07/02/18 in the amount of \$25.71; invoice from Livingston York Advisors for Avignon property management services for the period 4/1/18 – 6/30/18 in the amount \$4,087.50. MOTION CARRIED UNANIMOUSLY

An Investment Roundtable with Real Estate fund managers JCR Capital, PRISA and Landmark Partners took place. Real estate basics as well as where we are in the real estate cycle were discussed. Types of real estate strategies that are the most compelling right now and what are the biggest risks for real estate

investors right now were explored. Technology and the commercial real estate landscape plus the new administration's effect on commercial real estate were deliberated.

Meeting adjourned at 3:02 p.m.

Prepared by Megan Battersby, Retirement Program Director

Approved by Board Motion on August 14, 2018