

**CITY OF SOUTHFIELD
REGULAR MEETING
SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM BOARD
Tuesday, February 20, 2018
Council Conference Room – Main Municipal Building
26000 Evergreen Road, Southfield, MI**

MINUTES

SERS Board Members Present: L. Susan Mannisto, Chair; Edward Gardella; David Hersh; Mark Jubas; Shirley Lightsey; Julius Maisano; Donna Sanders

SERS Board Members Absent: Ronald Miller

Others Present: Lauri Siskind, Human Resources Director/SERS Plan Liaison
Penelope Scharmberg, Administrative Assistant HR/LR/SERS Secretary
Christopher Kuhn, CFA, CAIA; &Co Consulting
Aaron Castle; VanOverbeke, Michaud & Timmony, PC
Christine Catalanotte, Human Resources Manager of Operations

The meeting was called to order at 5:49 p.m.

AGENDA

1. *Approval of Agenda.*

MOTION #S-18-015

Motion by Lightsey supported by Jubas to approve the agenda of the February 20, 2018 SERS Regular meeting.
Motion carried.

MINUTES

1. *Review and approve Minutes of the January 16, 2018 Southfield Employee Retirement System Board Meeting.*

MOTION #S-18-016

Motion by Hersh, supported by Jubas to approve the Minutes of the January 16, 2018 Southfield Employee Retirement System Board Meeting.
Motion carried.

APPROVAL OF RETIREMENT

1. *Review and approve Normal Retirement of Kenneth Czarnomski – Facilities Maintenance, effective March 10, 2018.*

MOTION #S-18-017

Motion by Jubas, supported by Hersh to approve the Normal Retirement of Kenneth Czarnomski – Facilities Maintenance, effective March 10, 2018.
Motion carried.

2. *Review and approve Normal Retirement of Mark Sleboda – Facilities Maintenance, effective May 5, 2018.*

MOTION #S-18-018

Motion by Jubas, supported by Hersh to approve the Normal Retirement of Mark Sleboda - Facilities Maintenance, effective May 5, 2018.
Motion carried.

AUTHORIZATION OF BENEFITS

1. *Review and approve monthly retirement benefit payments for James B. Pierce.*

MOTION #S-18-019

Motion by Hersh supported by Gardella to approve monthly benefit payments for James B. Pierce.
Motion carried.

2. *Review and approve monthly retirement benefit payments for Cynthia Cares.*

MOTION #S-18-020

Motion by Hersh supported by Gardella to approve monthly benefit payments for Cynthia Cares.

Motion carried.

INVESTMENT CONSULTANT

Investment Performance Report

Mr. Kuhn began with a thank you from AndCo's President/CEO, Mike Welker. The company had grown to 87 employees with a strong focus on research and compliance. He went on to present the 4th Quarter Performance Report reviewing the capital markets, highlighting the strong returns from the international and domestic equity markets, and the more modest gains from bonds. He reviewed the Fund's asset allocation vs. targets, financial transactions, and performance; the Fund was up 3.8% for the quarter and 17.9% for the year. He also covered the performance of the individual managers, including the strong results from the active small/mid cap managers and the exceptional returns from the overall fixed income allocation; this was achieved in spite of weak results from Templeton.

The Board questioned the *Other Expense* column on the Financial Reconciliation page, particularly for the Bloomfield accounts. Mr. Kuhn indicated that he would provide more detail on these expenses.

Updated market values (\$117 MM) were distributed and noted was the prudent timing of the rebalancing in January. No action was recommended.

MOTION #S-18-021

Motion by Lightsey, supported by Jubas to receive and file the investment report presented by Christopher Kuhn, AndCo Consulting.

Motion carried.

FINANCIAL MATTERS

1. *Review and approve payment to Pacific Income Advisors for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$8,029.00.*

MOTION #S-18-022

Motion by Hersh, supported by Jubas to approve payment to Pacific Income Advisors for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$8,029.00.

Motion carried.

2. *Review and approve payment to WCM Investment Management for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$18,232.60.*

MOTION #S-18-023

Motion by Hersh, supported by Jubas to approve payment to WCM Investment Management for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$18,232.00.

Motion carried.

3. *Review and approve payment to Comerica Bank Cardmember Service for activity during periods 1/5/18 – 2/5/18.*

MOTION #S-18-024

Motion by Hersh, supported by Jubas to approve payment to Comerica Bank Cardmember Service for activity during periods 1/5/18 – 2/5/18.

Motion carried.

PUBLIC COMMENTS

There were no members of the public in attendance.

OTHER MATTERS

Ms. Siskind mentioned that Ms. Mannisto and Mr. VanOverbeke would be absent at the March 20, 2018 SERS meeting. She questioned if the members would be interested in moving the meeting to March 13, 2018. With all in favor, a motion was raised.

MOTION #S-18-025

Motion by Lightsey, supported by Hersh to reschedule the Southfield Employee Retirement System Board meeting of March 20, 2018 to March 13, 2018.

Motion carried.

To Do List

- *Website Pension Calculator* – Posting necessary.
- *Retiree Update Report* – In process.
- *IPS to Council Finance*

With no further business to come before the board, a motion to adjourn was raised.

MOTION #S-18-026

Motion by Hersh, supported by Jubas to adjourn the Southfield Employee Retirement System Board Regular Meeting of February 20, 2018 at 6:32 p.m.

Motion carried.

*Approved this 13th day of March 2018
L. Susan Mannisto, Chair
Southfield Employee Retirement System Board*