

**CITY OF SOUTHFIELD
RETIREE HEALTH CARE BENEFITS PLAN AND TRUST
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, DECEMBER 13, 2017
6:00 P.M.
Room #112 – Parks & Recreation Building**

TENTATIVE AGENDA

A. APPROVAL OF AGENDA

B. ELECTION OF NEW BOARD SECRETARY

C. MINUTES

1. *Review and approve Retiree Health Care Benefits Plan and Trust Board Meeting Minutes of September 12, 2017*
2. *Review and approve Retiree Health Care Benefits Plan and Trust Board Special Meeting Minutes of October 17, 2017*

D. INVESTMENT CONSULTANT REPORT

1. *Quarterly Investment Performance Report*
2. *Investment Manager Recommendations*
3. *Information*
4. *Fee Discussion*

E. LEGAL REPORT

F. FINANCIAL REPORTS

G. CONTRIBUTION REFUNDS

1. *Review and approve refund of accrued contributions to Kelly McKeown*

H. 2018 ANNUAL MEETING CALENDAR

I. FINANCIAL ITEMS

1. *Acknowledge receipt of Management Fee invoices*
2. *Review and approve payment to Morgan Stanley/Graystone Consulting for investment consulting services provided during the period 10/1/17 – 12/31/17, in the amount of \$3,750.00*
3. *Review and approve payment to Clarkston Capital Partners for investment management services provided during the period 7/1/17 – 9/30/17, in the amount of \$11,759.00*
4. *Review and approve payment to Hamlin Capital Management for investment management services provided during the period 9/1/17 – 12/31/17, in the amount of \$21,135.01*
5. *Review and approve payment to MAPERS for annual membership dues for the period 1/1/18-12/31/18, in the amount of \$100.00*
6. *Review and approve payment to Gabriel Roeder Smith & Company for preparation of GASB Statement No.74 Plan Reporting and Schedules as of June 30, 2017 & benefit changes and assumptions that occurred between the valuation date and measurement date, in the amount of \$13,000.00*
7. *Review and approve payment to Comerica Bank Cardmember Service for activity during period 10/5/17 – 11/3/17*

J. NOTICE OF ELECTION

K. SIGNATURE AUTHORITY

L. ENTRUST CONFERENCE

M. PUBLIC COMMENT

N. OTHER ITEMS DEEMED NECESSARY



Individuals with special needs who plan to attend this meeting should contact the Human Resources Department at (248) 796-4700 (voice), or email at hrrsupport@cityofsouthfield.com, if auxiliary aids or services are needed. Reasonable advance notice is required.