

**MINUTES OF THE REGULAR MEETING OF  
SOUTHFIELD FIRE & POLICE RETIREMENT SYSTEM BOARD**

**December 12, 2017**

---

The Board convened in Training Room 2 in the Human Resources Department at 9:00 a.m. with President Fisher presiding. The Meeting was started at 9:02 a.m.

**PRESENT:** John Fisher, Shawn Wells, Audrey Harvey (via phone), Duane Garth (late arrival), Irv Lowenberg (late arrival)

**ABSENT:**

**ALSO**

**PRESENT:** Michael VanOverbeke/Legal Counsel, George Vitta and Brian Green/Investment Consultants, Megan Battersby/Retirement Program Director, Lauri Siskind/HR Director

**R.B. 17-150** **MOTION** by Wells, supported by Harvey, to approve the November 7, 2017 meeting minutes. **MOTION CARRIED UNANIMOUSLY**

**R.B. 17-151** **MOTION** by Wells, supported by Harvey, to acknowledge receipt of the Cash & Asset Statement as of October 31, 2017 in the amount of \$202,043,953.52. **MOTION CARRIED UNANIMOUSLY**

**R.B. 17-152** **MOTION** by Wells, supported by Harvey, to approve payment of invoices as follows: Invoice from GRS for McCormick EDRO calculation in the amount of \$825.00; Invoice from GRS for regular actuarial services performed for the period July 1, 2017 through June 30, 2018, including June 30, 2017 annual valuation in the amount of \$15,450.00; Invoice from GRS for GASB Statement No. 67 plan reporting and accounting schedules as of June 30, 2017 in the amount of \$10,000.00 plus additional work for GASB 68 Accounting Schedules as of June 30, 2017 included in the same report in the amount of \$2,500.00; Invoice from Chase Bank for credit charges for the period 10/03/17–11/02/17 in the amount of \$1,138.55; Invoice from VanOverbeke Michaud & Timmony for legal services rendered for the period January 1, 2017 through March 31, 2017 in the amount of \$5,058.00. **MOTION CARRIED UNANIMOUSLY**

**R.B. 17-153** **MOTION** by Wells, supported by Harvey, to acknowledge receipt of the Informational Items including YTD 2017/2018 Budget and correspondence received during the period November 7 – December 11, 2017, including letter from Invesco regarding final income distribution. **MOTION CARRIED UNANIMOUSLY**

**R.B. 17-154** **MOTION** by Wells, supported by Fisher, to approve Retirement Application from N. Owen. **MOTION CARRIED UNANIMOUSLY**

**R.B. 17-155** **MOTION** by Wells, supported by Fisher, to approve DROP Distribution Elections from N. Owen and J. Fitzgerald. **MOTION CARRIED UNANIMOUSLY**

**R.B. 17-156** MOTION by Wells, supported by Fisher, to approve Annuity Withdrawal Distribution Elections from G. Stirling and N. Owen. MOTION CARRIED UNANIMOUSLY

**R.B. 17-157** MOTION by Harvey, supported by Wells, to approve the final City of Southfield Fire & Police Retirement System 65<sup>th</sup> Actuarial Valuation Report As of June 30, 2017 noting a Computed Employer Rate of 37.45% and Minimum Dollar Contribution of \$7,040,967 for the fiscal year beginning July 1, 2018 and direct that a copy be forwarded to the City. MOTION CARRIED UNANIMOUSLY

Irv Lowenberg entered the meeting.

**R.B. 17-158** MOTION by Lowenberg, supported by Wells, to approve the 2018 Meeting Schedule as follows: January 16, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 18, October 9, November 13 and December 11 noting that the meetings will take place in Council Study beginning at 12:30 p.m. MOTION CARRIED UNANIMOUSLY

Legal counsel provided a Michigan Legislative Update to the Board and provided two memorandums. One, dated December 1, 2017, outlined proposed legislation that was introduced on November 30. The other, dated December 7, outlined revised legislation that was ultimately proposed and passed in the wee hours of the morning. He stated that it felt like a real grass roots effort took over for a pension/RHC win in Lansing. The original legislation that was presented ignored and went beyond Task Force recommendations and included many technical and philosophical issues. Hearings were scheduled immediately after the bills were introduced and there was solidarity from all unions in speaking against the provisions that weren't consistent with Task Force recommendations. House leadership and the governor wanted this to pass but couldn't get support; overnight the bill was pared to include only what was consistent with the Task Force report.

Duane Garth entered the meeting.

The Board thanked Michael VanOverbeke for all his effort and hard work regarding this legislation.

The Pension Board was previously provided with the GASB Statement Nos. 67 and 68 Accounting and Financial Reporting for Pensions, June 30, 2017 and legal counsel reminded them that they should review the report from an informational standpoint.

**R.B. 17-159** MOTION by Wells, supported by Fisher, to approve City of Southfield Fire and Police Retirement System GASB Statement Nos. 67 and 68 Accounting and Financial Reporting for Pensions June 30, 2017 and direct that a copy be forwarded to the auditors. MOTION CARRIED UNANIMOUSLY

There was discussion regarding election of officers for the calendar year 2018. It was decided to keep the officers slate as is and that vacancy of the Vice President position when the Fire Representative retired during the year would be addressed at that time.

**R.B. 17-160** MOTION by Garth, supported by Fisher, to continue the existing slate of Retirement System Officers for 2018. MOTION CARRIED UNANIMOUSLY

The Board was updated on the Avignon sale. The purchase agreement has been signed and the deal is moving forward.

**R.B. 17-161** MOTION by Lowenberg, supported by Wells, to approve the invoice from Villages of Avignon CDD for reimbursable expenses as of November 17, 2017 in the amount of \$3,430.14 and for reimbursement for McDirmit Davis FY17 Audit Services in the amount of \$5,500.00. MOTION CARRIED UNANIMOUSLY

The monthly Market Update as of November 30, 2017 was discussed. U.S. and International stocks fared well for the month while bonds declined.

The Michigan Legislative Update memos from legal counsel were recognized and noted.

**R.B. 17-162** MOTION by Wells, supported by Lowenberg, to receive and file The Michigan Legislative Update memos from legal counsel dated December 1, 2017 and December 7, 2017. MOTION CARRIED UNANIMOUSLY

Lauri Siskind asked whether the Retirement Health Savings Program had been adopted yet for the Retirement Program Director and was told that it would be executed after the meeting. Irv Lowenberg asked whether there would be a Manager Roundtable schedule for 2018 and the investment consultant responded that it could be addressed in January.

Meeting adjourned at 10:25 a.m.

Prepared by Megan Battersby, Retirement Program Director

Approved by Board Motion on January 16, 2018