

**CITY OF SOUTHFIELD
REGULAR MEETING
SOUTHFIELD EMPLOYEE RETIREMENT SYSTEM BOARD
Tuesday, January 16, 2018
Council Conference Room – Main Municipal Building
26000 Evergreen Road, Southfield, MI**

MINUTES

SERS Board Members Present: L. Susan Mannisto, Chair; Edward Gardella; David Hersh; Shirley Lightsey; Julius Maisano; Ronald Miller; Donna Sanders

SERS Board Members Absent: Mark Jubas

Others Present: Lauri Siskind, Human Resources Director/SERS Plan Liaison
Penelope Scharmberg, Administrative Assistant HR/LR/SERS Secretary
Christopher Kuhn, CFA, CAIA; &Co Consulting
Michael VanOverbeke; VanOverbeke, Michaud & Timmony, PC

The meeting was called to order at 5:48 p.m.

INTRODUCTION OF NEW BOARD MEMBER

Ed Gardella, the newly elected SERS board member, joined the meeting and introductions were made around the table. Mr. Gardella is employed in the Building department and is staff liaison to the Zoning Board of Appeals.

AGENDA

1. Approval of Agenda.

MOTION #S-18-001

Motion by Maisano supported by Lightsey to approve the agenda of the January 16, 2018 SERS Regular meeting.
Motion carried.

MINUTES

1. Review and approve Minutes of the December 12, 2017, Southfield Employee Retirement System Board Meeting.

MOTION #S-18-002

Motion by Hersh, supported by Maisano to approve the Minutes of the December 12, 2017 Southfield Employee Retirement System Board Meeting.
Motion carried.

AUTHORIZATION OF BENEFITS

1. Review and approve monthly benefit payment to Sally Price.

MOTION #S-18-003

Motion by Maisano supported by Lightsey to approve monthly benefit payments to Sally Price.
Motion carried.

INVESTMENT CONSULTANT

Portfolio Summary Review & Recommendations.

Mr. Kuhn distributed updated market values showing the portfolio as of this date at \$118MM. He mentioned that the markets were reacting well to the new tax laws and the GDP was up ½%, leaving a healthy economic outlook. He recommended a partial rebalancing, transferring \$1MM from WAM to PIA and \$1MM each from SouthernSun and WCM to the cash account.

MOTION #S-18-004

Motion by Lightsey, supported by Hersh to rebalance the portfolio, transferring \$1MM from the World Asset Management account to Pacific Income Advisors, and \$1MM each from the SouthernSun and Walhausen accounts to the cash account.
Motion carried

Mr. Kuhn informed the board that George Vitta had retired from AndCo at the end of 2017.

MOTION #S-18-005

Motion by Hersh, supported by Lightsey to receive and file the investment report presented by Christopher Kuhn, AndCo Consulting.
Motion carried.

LEGAL REPORT

1. *Public Act No. 202 of 2017*

Mr. VanOverbeke explained that Public Act 202 requires communities to forward all reports filed each year to the Treasurer. It is expected to identify cities having challenges in funding their pension and healthcare liabilities.

2. *Retired Member Power of Attorney*

Ms. Siskind received a Power of Attorney change from a retiree that she requested Mr. VanOverbeke review. The paperwork would be emailed to him.

MOTION #S-18-006

Motion by Hersh, supported by Miller to receive and file the legal report presented by Michael VanOverbeke, VanOverbeke, Michaud & Timmony, P.C.
Motion carried.

FINANCIAL REPORT

The board reviewed the financial reports for periods ending November 30, 2017, showing a balance of net assets as of the November date of 116,274,761.

MOTION #S-18-007

Motion by Lightsey, supported by Hersh to receive and file the SERS financial report for periods ending November 30, 2017.
Motion carried.

FINANCIAL MATTERS

1. *Review and approve payment to AndCo for investment consulting services provided during the period 10/1/17-12/31/17, in the amount of \$14,166.67.*

MOTION #S-18-008

Motion by Hersh, supported by Maisano to approve payment to AndCo for investment consulting services provided during the period 10/1/17-12/31/17, in the amount of \$14,166.67.
Motion carried.

2. *Review and approve payment to Walthausen & Co, LLC for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$17,109.22.*

MOTION #S-18-009

Motion by Hersh, supported by Maisano to approve payment to Walthausen & Co, LLC for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$17,109.22.
Motion carried.

3. *Review and approve payment to SouthernSun Asset Management for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$34,166.00.*

MOTION #S-18-010

Motion by Hersh, supported by Maisano to approve payment to SouthernSun Asset Management for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$34,166.00.
Motion carried.

4. *Review and approve payment to LSV Asset Management for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$19,974.00.*

MOTION #S-18-011

Motion by Hersh, supported by Maisano to approve payment to LSV Asset Management for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$19,974.00.

Motion carried.

5. *Review and approve payment to Champlain Investment Partners for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$15,599.29.*

MOTION #S-18-012

Motion by Hersh, supported by Maisano to approve payment to Champlain Investment Partners for investment management services provided during the period 10/1/17 – 12/31/17, in the amount of \$15,599.29.

Motion carried.

6. *Review and approve payment to Comerica Bank Cardmember Service for activity during periods 11/4/17 – 12/5/17 and 12/6/17 – 1/4/18.*

MOTION #S-18-013

Motion by Hersh, supported by Maisano to approve payment to Comerica Bank Cardmember Service for activity during periods 11/4/17 – 12/5/17 and 12/6/17 – 1/4/18.

Motion carried.

MAPERS ATTENDANCE

MAPERS One Day Seminar was being held at the Somerset Inn, Troy, Michigan on Friday, March 2, 2018. Ms. Siskind asked if anyone wished to attend so registration could be processed. Ms. Lightsey, Ms. Sanders, Mr. Miller and Mr. Gardella expressed their desire to attend.

PUBLIC COMMENTS

There were no members of the public in attendance.

OTHER MATTERS

1. *Mr. Kuhn will set up an appointment for Ms. Mannisto to visit with Titan and Magnitude while she is in New York City.*
2. *A discussion took place on time limits and content of public comments.*

To Do List

- *Website Pension Calculator – Posting necessary.*
- *Retiree Update Report – In process.*

With no further business to come before the board, a motion to adjourn was raised.

MOTION #S-18-014

Motion by Maisano, supported by Hersh to adjourn the Southfield Employee Retirement System Board Regular Meeting of January 16, 2018 at 7:08 p.m.

Motion carried.

*Approved this 20th day of February 2018
L. Susan Mannisto, Chair
Southfield Employee Retirement System Board*