

KEEP YOUR PET SAFE

PET LICENSES ARE THE LAW



Why license?

Lost Animals

Injured Animals

Dog/Cat Bite & Rabies Prevention

Cost Savings

Common Licensing Statements and Responses

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A pet license tells animal control officers that a dog or cat has an owner, helping to reunite a lost pet with its family.



City of Southfield: Records Bureau

26000 Evergreen Road

Southfield, MI 48076

(248) 796-5580

Service counter hours:

Monday - Friday, 8:30 a.m. - 4:30 p.m.

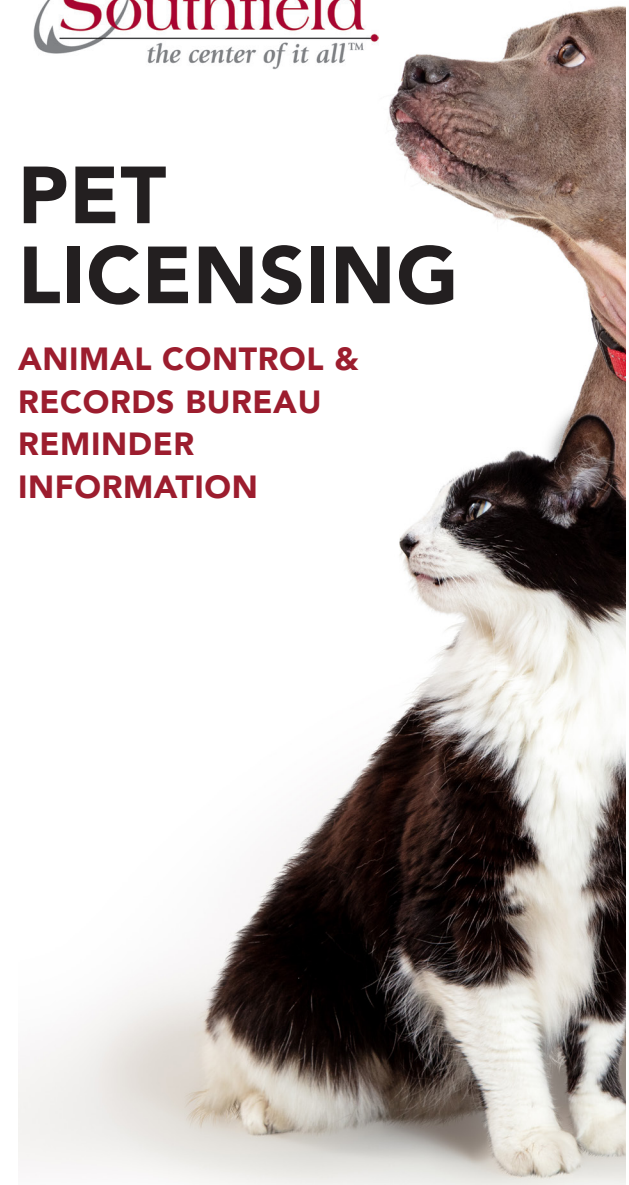


PET LICENSING

**ANIMAL CONTROL &
RECORDS BUREAU
REMINDER
INFORMATION**



Licensing your pet each year ensures that animals receive vaccinations against diseases such as rabies, which is potentially fatal to humans and other animals.



PET LICENSE

Southfield City Ordinance requires all cats and dogs six months or older to be licensed.

(1) It shall be unlawful for any person to own, harbor or possess a dog or cat six (6) months of age or more without having obtained a valid license for it.

(2) All applications for a dog or cat license shall be filed with the police department on such forms as may be provided by the department. The applicant shall give his or her full name, address, and phone number as well as the name, age, sex, color and breed of the animal.

(3) An application for a dog or cat license must be accompanied by a certificate of vaccination for rabies signed by an accredited veterinarian, stating the date of vaccination and the expiration of immunity.

(4) The fees to be charged and collected for the issuance of a dog or cat license shall be as determined by city council by resolution.

(5) The police department shall issue a dog or cat license to an applicant who files an application in accordance with this section and upon payment of a license fee. The license shall be a metal tag which bears a serial number, the year for which it was issued, together with the words, "City of Southfield." A license issued under this section shall be valid for one (1) year or three (3) years and shall expire on the thirty-first day of December of the year for which it was issued.

(Ordinance: Sec. 9.83 Issuance of dog and cat licenses)

LICENSE RENEWAL



Pet licenses expire on December 31 of each year. After January 1, a \$25.00 delinquency fee will be added to the normal license fee (per household, not per pet). If you have not licensed your pet, you may do so by mail or in person. If renewing by mail, please complete the Pet License Application Form (PDF): <https://www.cityofsouthfield.com/sites/default/files/inline-files/pet-license-application-aug-2016.pdf>.

You must return the completed form to us with proof of rabies vaccination and a check payable to the "City of Southfield." In order to receive the discounted rate listed as S/N (spayed/ neutered) you will need to furnish documented proof of neutering from your veterinarian. Once the information is processed, a license will be mailed to you. The same information is required when purchasing at the Police Records Bureau.

If you have any questions or concerns, please contact the Records Bureau at (248) 796-5580. Service counter hours are Monday through Friday, 8:30 a.m. - 4:30 p.m. (City offices closed in observance of major holidays)

An annual pet license protects a lost pet from rapid euthanasia. Many overpopulated animal shelters often must euthanize unlicensed pets after a mere few days; however, licensed pets are typically held longer while the county attempts to contact its owner.

PET LICENSE FEES

PET LICENSE COSTS	
TYPE	TAG
1 Year M/F	\$20
1 Year S/N	\$10
1 Year M/F *Senior Discount	\$18
1 Year S/N *Senior Discount	\$9
3 Year M/F	\$50
3 Year S/N	\$25
3 Year M/F *Senior Discount	\$45
3 Year S/N *Senior Discount	\$22.50
Delinquent	\$25
Vaccination Fee	\$XX

- M/F = Male/Female (Not Spayed/Neutered)
- S/N = Spayed/Neutered
- *To qualify for the Senior Owner discount, you must be 65 years of age or older and provide picture identification as proof.
- Proof of previous rabies vaccination required for 3 year booster
- Proof of spay/neuter required of S/N discount
- For 1 year tag only purchase, rabies vaccination MUST be valid for the next 30 days
- For 3 year tag only purchase, rabies vaccination must be valid for the next 3 years and 30 days

Southfield residents: Any Oakland County resident can take advantage of the free rabies vaccine with the purchase of a 1 or 3 year pet license. We do honor Oakland County licenses. Oakland County Animal Shelter extended offer until the end of May.