

Honorable Mayor and Council
Municipal Building
Southfield, Michigan 48076

RE: Amendment of Resolution Establishing the Veterans Commission

Dear Sirs and Mesdames:

Pursuant to the discussion with and consensus of the City Council at its Committee-of-the-Whole Meeting on February 8, 2016, enclosed is a proposed amendment to the August 23, 2004, City Council Resolution which established the City's Veterans Commission. The proposed amendment would remove the requirement that members of the Commission be both veterans and residents of the City, and, instead, provide that preference for membership on the Commission would be given to veterans and residents! Attached, you will find the proposed amendment to the August 23, 2004 City Council Resolution.

I recommend that you adopt the resolution as set forth below.

Respectfully submitted:

Susan P. ard Witkowski
City Attorney

I RECOMMENDED RESOLUTION:

Whereas, the Southfield City Council adopted a resolution on August 23, 2004, (the "Resolution"), establishing the Southfield Veterans Commission.

Whereas, the City Council has now determined that it wishes to amend the Resolution by removing the requirement that members of the Southfield Veterans Commission be both veterans and residents, and provide, instead, that preference for membership on the Commission would be given to veterans and residents.

NOW, THEREFORE, BE IT RESOLVED, that the Resolution be amended to remove the requirement that members of the Southfield Veterans Commission be both veterans and residents of the City, and, instead, provide that preference for membership on the Commission will be given to veterans and residents.

Charitable organizations provide services to the public. These include services to underprivileged people, promotion of religious activities or promotion of civil rights. Statutory provisions that distinguish the respective privileges of such organizations are contained in Section 501(a) and Section 501 (c)(3) of the Internal Revenue Code. The major differences between 501(a) and 501(c)(3) organizations involve their membership: involvement in political activities, funding, incorporation and the tax regulations on contributions made to them. However, the main aim of establishing such organizations isn't to enrich their founders but to take care of public interests.

-- Read more: http://WWW.ehow.com/info_12211955_difference-between-501a-501c3.html#ixzz34ArqmTBP

PROPOSED ADDITION
SOUTHFIELD VETERANS COMMISSION
STANDARD OPERATING PROCEDURES

Any item and/or material purchased on behalf of the Southfield Veterans Commission (SVC), is to be used exclusively for SVC purposes. Any item and/ or material donated to the SVC is to be used exclusively for SVC purposes. If the item and/or material referenced above are in excess or have the potential for spoilage. The Commissioners are to vote on the disposition of the said item/ material.

In the event time is short and/or the Commissioners are unable to convene for a vote, the Chairperson is to be consulted and a decision made as to the disposition of the subject item/ material.

05/05/2006

SOUTHFIELD VETERANS COMMISSION

STANDARD OPERATING PROCEDURES (SOP)

(TO BE AMENDED AS REQUIRED)

This SOP is to provide instructions to Commission members in communicating and documenting the operations of the Commission.

- All commission approved events/ items must be carried forward as originally outlined. Any changes to previously approved items must be brought to the attention of the Commission for approval and ratification. In the event of time constraint and/or inconvenience, the Chairperson is to be informed. The Chairperson can approve the changes and/or decide to call a special meeting of the Commissioners to discuss the proposed changes. In lieu of a special meeting, a telephone poll would be sufficient if the Chairperson so decides.
- All advertisements for the SVC are to be approved by the Commission. In the event of proposed changes to the previously approved document (advertisement) the changes are to be handled as in the above situations. Advertisements are defined as any communication for public consumption. For example, PSA 's flyers, newspaper articles, etc.
- The Chairperson is the Official spokesperson for the Commission.
- All Commissioners are to be made aware of and invited to attend any and all SVC sponsored events.

March 9. 2006