



**City of Southfield  
Special Budget Meeting Agenda of the City Council  
June 17, 2019**

**26000 Evergreen Road  
Southfield, Michigan 48076**

**Telephone: 248-796-5150 Website: [www.cityofsouthfield.com](http://www.cityofsouthfield.com)**

**Special Budget Meeting begins at 5:30 p.m., EST, in the Council Chambers, Pursuant to Section 4.3 of the City Charter.**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARINGS**

A. 2019-2020 City of Southfield Budget Adoption

**COMMUNICATIONS**

*The Southfield City Council has established the following Rules of Procedure for all speakers:*

- *No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official, performs his or her duties.*
- *No person shall use threatening, abusive language or hate speech when addressing the City Council.*

*Any person who violates this section shall be directed by the presiding officer to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the presiding officer to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the presiding officer to leave the meeting. If the person refuses to leave as directed, the presiding officer may direct any law enforcement officer who is present to escort the violator from the meeting.*

**COUNCIL**

**MAYOR**

**ADMINISTRATION**

**ATTORNEY**

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Mayor  
Kenson Siver

Council President  
Dr. Lloyd Crews

City Clerk  
Sherikia L. Hawkins

City Treasurer  
Irv M. Lowenberg

City Council

Daniel Brightwell Donald F. Fracassi Myron A. Frasier Michael A. Mandelbaum Tawnya Morris Linnie Taylor

**CLERK, TREASURER, PLANNER, ASSESSOR, ENGINEER**



Individuals with special needs who plan to attend this meeting should contact the City Clerk's Office at 248-796-5150 (voice) or 711 (TDD). If auxiliary aids or services are needed, reasonable advance notice is required.

**LEGAL NOTICE  
NOTICE OF PUBLIC HEARING  
CITY OF SOUTHFIELD**

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held on Monday, June 17, 2019, at 5:30 P.M., Local Time, in the Council Chambers of the Municipal Building, 26000 Evergreen Road, City of Southfield, County of Oakland, Michigan for the 2019-2020 Annual Budget.

SHERIKIA L. HAWKINS – CITY CLERK

Publish Date: June 6, 2019



**Individuals with special needs who plan to attend this meeting should contact the City Clerk's Office at 248-796-5150 (voice) or 711 (TDD). If auxiliary aids or services are needed, reasonable advance notice is required.**

June 17, 2019

Honorable Mayor and Council  
Municipal Building  
Southfield, Michigan

**Re: 2019-2020 City of Southfield Budget Adoption**

Dear Sirs and Mesdames:

**Background:** At a special meeting of City Council scheduled for June 17, 2019 at 5:30 p.m., the recommended City budget for the Fiscal 2020 year will be presented in its final form. This proceeding will be in a public hearing format reflecting the City's commitment to meaningful public information and transparency in government. City Administration will present the recommended budget at the special meeting. It will be shown a number of times on Cable 15 and will be available for neighborhood associations, the media, and other interested parties. The proposed budget was reviewed at length by the Mayor and City Council at a special Committee-of-the-Whole meeting held on May 30, 2019.

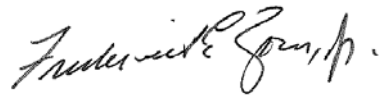
**Fiscal Impact:** The final proposed total General Fund budget is \$78,576,754. This reflects an increase of \$4,471,519 or 6.03% from the previous year's total. The total budget for all funds for 2019-20 is \$166,107,249 which reflects a decrease of \$8,804,543 or 5.03% primarily related to infrastructure projects. The proposed budget includes the City's portion of seven street improvement bond capital projects totaling \$6,263,699 and three water and sewer bond capital projects totaling \$13,476,055.

**Goals Impacted:** All City strategic goals, as identified by City Council on March 1, 2019, are supported by the proposed budget:

- Redevelopment of Evercentre property with a public/private partnership as a vibrant, mixed-use, pedestrian friendly center within five to ten years
- Revitalization of Beechwood Facility & Parks Strategy by City administration within one year
- Develop a marketing plan to attract and retain young families in the City within twelve months
- Revitalize former Northland Mall site with the first phase of mixed development within five years
- Provide a variety of housing options and choices for all ages
- Complete Water & Sewer bond within three years

**Recommendation:** The City Council approves the 2019-20 Budget Adoption Resolution herein provided. Consistent with the financial policies of the City, strongly endorsed and supported by your Honorable body, this proposed budget was developed in the broader context of a longer range, sustainable, financial plan. The dedicated leadership of all City elected officials and their concern for the continued progress of the community is respectfully acknowledged and deeply appreciated.

Respectfully submitted,

A handwritten signature in black ink, reading "Frederick E. Zorn, Jr." in a cursive style.

Frederick E. Zorn, Jr., CECD  
City Administrator

**2019-20**  
**Budget Resolution**

June 17, 2019

**Moved By: Councilperson Donald Fracassi**  
**Supported By: Councilperson Daniel Brightwell**

**BE IT RESOLVED:** Consistent with the Uniform Budgeting and Accounting Act, expenditure authority is hereby appropriated to the following budgetary centers for the fiscal year commencing July 1, 2019 and ending June 30, 2020:

**GENERAL FUND**

Administration	\$ 622,831
Assessing	1,235,189
Building	2,916,704
Business Development	368,988
Central Services	762,887
City Attorney	892,632
Clerk	1,005,079
Code Enforcement	1,443,658
Community Relations	758,467
Council	195,120
Court - 46th District	3,949,414
Emergency Management	130,572
Engineering	1,615,520
Fire	18,989,461
Fiscal Services	3,080,628
Support Services	4,586,639
Human Resources	1,257,286
Mayor's Office	133,832
Planning	1,185,241
Police	26,774,810
Sanitation	2,819,433
Streets & Highways	210,827
Technology Services	2,230,984
Transportation	550,554
Treasurer	859,998
<b>TOTAL GENERAL FUND</b>	<b>\$ 78,576,754</b>
<b>CABLE TELEVISION FUND</b>	<b>\$ 1,126,230</b>
<b>DONATIONS, MEMORIAL TRUSTS &amp; SPONSORSHIPS</b>	<b>200,000</b>
<b>DRUG LAW ENFORCEMENT FUND</b>	<b>304,040</b>
<b>FACILITIES MAINTENANCE FUND</b>	<b>4,282,491</b>
<b>LIBRARY FUND</b>	<b>7,656,586</b>
<b>LOCAL STREETS FUND</b>	<b>7,959,939</b>
<b>MAJOR STREETS FUND</b>	<b>9,674,863</b>
<b>MOTOR POOL FUND</b>	<b>4,144,240</b>
<b>PARKS AND RECREATION FUND</b>	<b>6,676,858</b>
<b>WATER AND SEWER FUND</b>	<b>51,185,010</b>
<b>AUTO THEFT GRANT FUND</b>	<b>168,145</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</b>	<b>497,644</b>
<b>MICHIGAN WORKS GRANT FUND</b>	<b>1,900,000</b>
<b>SECTION 8 GRANT FUND</b>	<b>2,201,546</b>

**AND BE IT FURTHER RESOLVED:** That the revenues for the 2019-20 fiscal year are estimated as follows:

<b>GENERAL FUND:</b>	
General Operating Tax Levy - 6.6094 mills	\$ 16,938,296
Police & Fire Levy -6.8906 mills	17,658,944
Police & Fire Pension Levy - 5.7423 mills	14,677,174
Tax Administration Fees, Interest, & Penalties	2,349,604
Sales Tax Returns - Constitutional	6,255,087
Sales Tax Returns - Statutory	1,008,932
Cable Franchise Fees	1,400,000
Sanitation Fees	2,672,857
Building Revenues	3,124,800
Engineering Revenues	1,185,000
Court Revenues	3,573,672
Reimbursements and other	2,400,986
Fees, Licenses, and Permits	3,568,715
Investment Income	500,000
Interfund Reimbursements	721,062
Transfer from Committed Fund Balance:	
Sanitation	141,625
Right-of-way/Metro Authority	400,000
<b>TOTAL GENERAL FUND</b>	<b>\$ 78,576,754</b>
<b>CABLE TELEVISION FUND</b>	<b>1,126,230</b>
<b>DRUG LAW ENFORCEMENT FUND</b>	<b>304,040</b>
<b>FACILITIES MAINTENANCE FUND</b>	<b>4,282,491</b>
<b>MOTOR POOL FUND</b>	<b>4,144,240</b>
<b>LIBRARY FUND</b>	
Library Tax Levy - 2.8000 mills	\$ 7,175,724
Fine, Fees, State Aid, Contributions, & Other Sources	360,962
Contractual Income	119,900
<b>TOTAL LIBRARY FUND</b>	<b>\$ 7,656,586</b>
<b>PARKS &amp; RECREATION FUND</b>	
Parks & Recreation Tax Levy - 1.7500 mills	\$ 4,484,827
Program & Other Revenues (arena, pool, & other sources)	2,192,031
<b>TOTAL PARKS &amp; RECREATION FUND</b>	<b>\$ 6,676,858</b>
<b>STREETS &amp; HIGHWAYS FUNDS</b>	
Gas & Weight Tax Returns	\$ 8,133,442
Residential Street Maintenance Levy - 1.0000 mills	2,562,759
Public Act 298 .2207 mills	565,601
Other Income	108,000
Interfund Transfer	6,265,000
<b>TOTAL HIGHWAYS FUND</b>	<b>\$ 17,634,802</b>
<b>WATER &amp; SEWER FUND</b>	
Water Sales	\$ 13,496,758
Sewer Charges - Evergreen & SEOC	22,991,601
Penalties, Debt Service, & Other Revenue	14,696,651
<b>TOTAL WATER &amp; SEWER FUND</b>	<b>\$ 51,185,010</b>
<b>AUTO THEFT GRANT FUND</b>	<b>\$ 168,145</b>

COMMUNITY DEVELOPMENT BLOCK GRANT FUND	497,644
DONATIONS, MEMORIAL TRUSTS, & SPONSORSHIPS	200,000
MICHIGAN WORKS GRANTS FUND	1,900,000
SECTION 8 HOUSING GRANTS FUND	2,201,546

**AND BE IT FURTHER RESOLVED:** That the fund balances for the 2019-20 fiscal year are estimated as follows:

GENERAL FUND	\$ 48,542,885
CABLE TELEVISION FUND	346,092
FACILITIES MAINTENANCE FUND	(5,353,359)
LIBRARY FUND	7,309,016
MOTOR POOL FUND	5,139,372
PARKS & RECREATION FUND	2,850,778
STREETS & HIGHWAYS FUNDS:	
Local Streets Fund	3,407,508
Major Streets Fund	232,120
TOTAL STREETS & HIGHWAYS FUND	\$ 3,639,628
WATER & SEWER FUND	91,830,426
AUTO THEFT GRANT FUND	111,806
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	266,926
DRUG LAW ENFORCEMENT FUND	43,926
DONATIONS, MEMORIAL TRUSTS, & SPONSORSHIPS	868,379
SECTION 8 HOUSING GRANTS FUND	105,380
MICHIGAN WORKS GRANTS FUND	31,024

**AND BE IT FURTHER RESOLVED:** That under Section 2.7 of Chapter 17 of Title II of the Ordinance Code of the City of Southfield, the Council does hereby determine that the annual service charge for the fiscal year commencing on July 1, 2019 and ending June 30, 2020 shall be \$162.50 per annum per residential unit for the collection and disposal of garbage and rubbish. Further, that the City Clerk certify to the City Assessor the service charge of \$162.50 per annum per residential unit, which charge shall be collected and returned in the same manner as other municipal taxes are certified, assessed, collected and returned; and

**BE IT FURTHER RESOLVED:** That under Sections 2.153 and 2.154 of Chapter 20 and Section 2.171 of Chapter 21 of Title II of the Ordinance Code of the City of Southfield, the Council does hereby determine that the combined water and sewer rate is herewith established at, and all bills rendered on or after July 1, 2019, shall be computed on \$122.71 per Mcf of consumption; such combined rate being comprised of \$33.86 per Mcf for water service, \$55.71 per Mcf for sewer service; and \$33.14 for water and sewer system capital improvements; in addition to revised meter and industrial waste control charges as outlined in the attached schedule; and that a 15% administrative fee shall be added to delinquent water and sewer charges that are entered upon the tax roll pursuant to Sections 2.155 and 2.177 of the City Code; and



**BE IT FURTHER RESOLVED:** That funding for capital projects placed under the superintending control of the Southfield Building Authority by City Council shall be approved in the aggregate, allowing for transfer of funding between projects by the Building Authority within the total allocation approved by Council; and that the 2019-20 Southfield Downtown Development Authority budget, in the amount of \$348,584 is hereby approved by the City Council, pursuant to Section 28 of PA 1975, No. 197, subject to the express requirement and condition that any sale, conveyance, or other disposition of real property owned by or titled in the name of the Southfield DDA shall require review and approval by the Southfield City Council prior to any such sale, conveyance, or other disposition thereof.

**BE IT FURTHER RESOLVED:** That the City Administrator is hereby authorized to continue the nominal retirement recognition program for retiring City employees with individual recognition values not to exceed \$150 for up to 20 years of service and \$250 for 20 or more years of service, plus \$75 employee recognition costs, and nominal, reasonable expenditures for the provision of coffee and tea in the various city departments such that coffee and tea will be readily available for meetings involving guests from outside the municipal complex or involving interdepartmental City staff.

**BE IT FURTHER RESOLVED:** That the following property tax revenue and tax rates be authorized and that the City Treasurer is ordered to levy such funds and rates and collect and deposit to the various specific uses and funds as required by ordinance or resolution; and that the City Treasurer is hereby authorized to impose a 1% property tax administration fee for all property taxes due, and a late penalty charge when applicable, in conformance with Section 44 of Public Act 503 of 1982; and

(CONTINUED ON NEXT PAGE)

**2019-2020 BUDGET**  
**PROPERTY TAX REVENUES AND RATES**

	<u>Revenue</u>	<u>Rate*</u>
General Operations	\$ 16,938,296	6.6094
Police & Fire	17,658,944	6.8906
Police & Fire Pension	14,677,174	5.7423
Residential Street Maintenance	2,562,759	1.0000
Parks & Recreation	4,484,827	1.7500
Library	7,175,724	2.8000
Public Act 298-Sanitation	565,601	0.2207
Public Act 59-Publicity	49,974	0.0195
Total Operating	\$ 64,113,299	25.0325
County Drains at Large	\$ 550,993	0.215
UTGO Road Bond	6,611,917	2.5800
Local Development Finance Authority III	-	**
Smart Zone	187,833	**
Brownfield Redevelopment Authority	476,193	**
Renaissance Zone (Tool and Die)	15,733	**
Grand Total	\$ 71,955,967	27.8275
Taxable Valuation (TV)	2,562,758,500	
TV Captured by Local Development Finance Authority III	-	
TV Captured by Smart Zone	7,439,650	
TV Captured by Brownfield Redevelopment Authority	18,860,980	
TV Captured by Renaissance Zone (Tool & Die)	623,140	
Total TV	2,589,682,270	

\*Mills per \$1,000 of TV

\*\*Total millage of 25.2475 (27.8275 reduced by 2.5800 for UTGO Road Bond) applied to taxable value of LDFA and other special authorities.

2019-2020  
Schedule of Meter Charges  
And  
Industrial Waste Control Surcharges

1. Meter Charge (Per Month)

5/8"	\$	2.50
3/4"		2.50
1"		2.54
1 1/2"		3.90
2"		5.39
3"		16.03
4"		21.00
6"		30.85
8"		30.85
10"		30.85

2. Industrial Waste Control Surcharge (Per Month)

5/8"	\$	9.69
3/4"		14.54
1"		24.23
1 1/2"		53.29
2"		77.50
3"		140.48
4"		193.75
6"		290.63
8"		474.20
10"		663.87

**BE IT FURTHER RESOLVED:** That the City Administrator is hereby authorized to make budgetary transfers within the appropriations centers established through this budget, to take any and all steps necessary to allow for completion of the annual audit by December 31, to provide for continuity of the current risk management and insurance program, and to administratively adjust contracts for road and other capital projects up to a maximum of 20% when such adjustments result from circumstances unforeseen at the time of bidding, as long as such adjustments would not exceed the approved total for that particular capital account, and subject to the requirement that all such adjustments be reported to Council on a periodic basis. Further, that the City Administrator is hereby authorized to release bidding documents for those capital items, projects, and recurring commodities expressly authorized in this budget, for public review by the Council following receipt of bids; that authorization is hereby given for acquisition of Library books and subscription services of a continuing and sole vendor nature within the Library appropriation adopted in this budget; that approval and authorization are hereby given for the Mayor and City Clerk to execute contracts for the entertainment events within the appropriations adopted in this budget; that approval is hereby given for the continued use of Dell brand computers, servers, storage area network, and other related equipment as the City's standard computing platform as previously authorized by Council Resolution #2001.351 of November 26, 2001; and that approval is hereby given for the routine maintenance and software licensing necessary for the continuing functionality of the City's existing computerized business systems and for the use of various professional repair and maintenance services involving electrical, electromechanical and control equipment located in City facilities, in conjunction with Chapter 8, Section 1.279 (2) and (4) of the Southfield Code of Ordinances; and

**BE IT FURTHER RESOLVED:** That the 2019-20 budget shall be automatically amended (a) on July 1 to reappropriate encumbrances outstanding and capital project reserves at June 30, 2019, and (b) to transfer any approved salary adjustments during the fiscal year for which sufficient funds are provided in the Support Services appropriation.

**AYES:** Lloyd Crews, Linnie Taylor, Donald Fracassi, Daniel Brightwell, Myron Frasier, Michael Mandelbaum

**NAYS:** None

**ABSENT:** Tawyna Morris

I, Sherikia Hawkins, the duly elected and qualified City Clerk of the City of Southfield, Oakland County, Michigan, do hereby certify that the foregoing resolution was adopted by The Southfield City Council at a Special Meeting held on Monday, June 17, 2019, at 5:30 p.m. in the Council Chambers of the Municipal Building, 26000 Evergreen Road, Southfield, Michigan, pursuant to Section 8.4 of the City Charter.

Date: 6-18-19

  
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Sherikia Hawkins, City Clerk

**CITY OF SOUTHFIELD  
MUNICIPAL BUDGET  
EXECUTIVE SUMMARY  
2019-2020**

**RECOMMENDED BUDGET**

	<u>Revenues</u>		<u>Expenditures</u>
<b>GENERAL FUND:</b>		<b>GENERAL FUND:</b>	
General Operating Levy	\$16,938,296	Administration	\$622,831
Police & Fire Levy	17,658,944	Assessing	1,235,189
Police & Fire Pension Levy	14,677,174	Building	2,916,704
Tax Administration Fees & Penalties	2,349,604	Business Development	368,988
Sales Tax Returns - Constitutional	6,255,087	Central Services	762,887
Sales Tax Returns - Statutory	1,008,932	City Attorney	892,632
Cable Franchise Fees	1,400,000	Clerk	1,005,079
Sanitation Charges	2,672,857	Code Enforcement	1,443,658
Building Revenues	3,124,800	Community Relations	758,467
Engineering Revenues	1,185,000	Council	195,120
District Court Revenues	3,573,672	Court - 46th District	3,949,414
Reimbursements and other	2,400,986	Emergency Management	130,572
Fees, Licenses & Permits	3,568,715	Engineering	1,615,520
Investment Income	500,000	Fire	18,989,461
Interfund Reimbursements	721,062	Fiscal Services	3,080,628
		Support Services	4,586,639
		Human Resources	1,257,286
		Mayor's Office	133,832
		Planning	1,185,241
		Police	26,774,810
		Sanitation	2,819,433
		Streets & Highways	210,827
		Technology Services	2,230,984
		Transportation	550,554
		Treasurer	859,998
Transfer from Committed Fund Balance:			
Sanitation	141,625		
Right-of-way/Metro Authority	400,000		
<b>TOTAL GENERAL FUND</b>	<u>\$78,576,754</u>	<b>TOTAL GENERAL FUND</b>	<u>\$78,576,754</u>
CABLE TV FUND	\$1,126,230	CABLE TV FUND	\$1,126,230
DONATIONS, MEM. TRUSTS & SPONSORSHIPS	200,000	DONATIONS, MEM. TRUSTS & SPONSORSHIPS	200,000
DRUG LAW ENFORCEMENT FUND	304,040	DRUG LAW ENFORCEMENT FUND	304,040
FACILITIES MAINTENANCE FUND	4,282,491	FACILITIES MAINTENANCE FUND	4,282,491
LIBRARY FUND	7,656,586	LIBRARY FUND	7,656,586
LOCAL STREETS FUND	7,959,939	LOCAL STREETS FUND	7,959,939
MAJOR STREETS FUND	9,674,863	MAJOR STREETS FUND	9,674,863
MOTOR POOL FUND	4,144,240	MOTOR POOL FUND	4,144,240
PARKS & RECREATION FUND	6,676,858	PARKS & RECREATION FUND	6,676,858
WATER & SEWER FUND	51,185,010	WATER & SEWER FUND	51,185,010
<b>TOTAL OUTSIDE FUNDS</b>	<u>\$93,210,257</u>	<b>TOTAL OUTSIDE FUNDS</b>	<u>\$93,210,257</u>
AUTO THEFT GRANT	\$168,145	AUTO THEFT GRANT	168,145
COMM. DEVELOPMENT BLOCK GRANT	497,644	COMM. DEVELOPMENT BLOCK GRANT	497,644
MICHIGAN WORKS GRANTS	1,900,000	MICHIGAN WORKS GRANTS	1,900,000 *
SECTION 8 HOUSING GRANTS	2,201,546	SECTION 8 HOUSING GRANTS	2,201,546
<b>TOTAL GRANT FUNDS</b>	<u>\$4,767,335</u>	<b>TOTAL GRANT FUNDS</b>	<u>\$4,767,335</u>
TOTAL ALL OPERATING FUNDS	\$176,554,346	TOTAL ALL OPERATING FUNDS	\$176,554,346
(DUPLICATING TRANSFERS)	<u>(\$10,447,097)</u>	(DUPLICATING TRANSFERS)	<u>(\$10,447,097)</u>
<b>TOTAL REVENUES</b>	<b>\$166,107,249</b>	<b>TOTAL EXPENDITURES</b>	<b>\$166,107,249</b>

\* Estimated