

Workshop Schedule

Life Transitions Workshop



Are you in the process of changing careers and not sure what to do or where to start? This workshop is for you. You will explore how to transfer your interests, values, personality, aptitude and abilities to various occupations.

Resume Writing Workshop



Want to learn how to prepare a better resume and cover letter? Whether you have an existing resume or haven't written one in years, this workshop will be beneficial to you! Learn what employers are looking for in a resume, how to identify your skills and distribute your resume and cover letter as a marketing tool. In addition, put what you just learned down on paper. Whether you are modifying your resume or need to write a new one, we will help you get started.

Interviewing Workshop



You've got the interview, now what do you do? Interviewing tips and techniques are discussed, with a few job search ideas thrown in. Learn how to effectively ask and answer questions at an interview and what information employers are trying to obtain. This workshop will better prepare you for that otherwise intimidating meeting. To make a lasting and positive impression, you will also learn how to market your skills successfully during an interview.

Job Search Workshop



Learn how to tap into that "hidden job market" by using the Internet, resource materials and employers. Discuss social media tools such as LinkedIn and learn how to build an online presence to connect to the new world of job search.

*Please be prompt – late arrivals will not be admitted.
Workshop space is limited. Available on a first come, first served basis.*

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