

CITY OF SOUTHFIELD
JOB OPPORTUNITY ANNOUNCEMENT

The City of Southfield is currently seeking qualified candidates for the following full-time career position:

JOB CLASSIFICATION: Plumbing Inspector/Plan Examiner

SALARY RANGE: TPOAM Grade: K Pay Range \$50,213 - \$61,804

Excellent benefit package, including medical, dental, vision, retirement; holidays, vacation, and more.

REPRESENTATIVE JOB DUTIES

- Reviews plans, blueprints and specifications to ensure compliance with Michigan Plumbing Code, ICC A117.1 standards and City codes.
- Performs on-site inspections of plumbing systems to ensure proper installation and conformity to approved plans
- Attends pre-construction meetings with architects, engineers, owners and contractors.
- Advises plumbing contractors, builders and the public regarding plumbing codes, barrier free standards, permits, and the proper installation of materials, etc.
- Prepares correspondence, reports and maintains detailed records.
- Review sewer bid specifications for city sewer loan program.
- Perform all other related duties as assigned.

JOB REQUIREMENTS – AS DETERMINED BY THE CITY OF SOUTHFIELD

- High school graduate or equivalent.
- Must possess ACT 407 Plumbing Inspector / Plan Examiner registration from the State of Michigan.
- Experience in plumbing inspection sufficient to effect through knowledge of rules, regulations, codes and ordinances governing plumbing and sewer systems, as well as understanding and use of specifications, blueprints and technical drawings.
- Ability to learn dedicated department program (BS&A), related experience a plus.
- Sufficient analytical, cognitive and physical skills to effectively perform the essential functions of the position in the stated environment, with or without accommodation.
- Must possess an in-depth knowledge of Michigan Plumbing Codes and related standards and the ability to apply this knowledge in the field and plan review.
- Must possess a Valid Michigan Driver's license.
- Must possess a proactive, public service attitude and excellent verbal and written communication skills.

The selection process will include a review of the applicant's experience for posted requirements, driving record and criminal history check. Each step of the process must be passed before the applicant will be moved to the next step. Applicants will be invited to further participate in the selection process based on the nature and extent of their related experience, training, and/or certification.

This is a “continuous” recruitment. Applications will be accepted until there are sufficient applicants to meet the City’s recruitment needs. As such, interested persons should make application promptly.

APPLY AT: City of Southfield, Human Resources Department,
26000 Evergreen, Southfield MI 48076

Applications may also be downloaded from www.cityofsouthfield.com.

Current TPOAM members who wish to be considered for this position must apply by 10:00 A.M. May 6, 2019.

This announcement is only a summary of the position, its duties, job requirements and compensation. Further information is available from the Human Resources Department. The City of Southfield does not discriminate in its employment or any other programs or activities on the basis, of sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, physical or mental disability, family status, sexual orientation, gender identity or any other protected category. We provide reasonable accommodation for qualified individuals with a disability if requested.

AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H, DRUG FREE WORKPLACE

Vr April 25, 2019



Individuals with special needs who may require assistance with the application process should contact the Human Resources Department at (248) 796-4700 (voice) or via email at hrrsupport@cityofsouthfield.com if auxiliary aids or services are needed. Reasonable advance notice is required.