

Qualifications for Inspector Registration

Standards for Provisional Registration - Rule 31.

An applicant for provisional registration shall provide, along with this application and fee, written verification of completing not less than the required number of hours of education in approved educational or training programs. See Rule 408.30031(5) and Table 31 of this rule.

Building Official - Rule 34.

An applicant for registration as a provisional building official shall have 2 years of experience as a registered code inspector or plan reviewer.

Building Inspector - Rule 37.

(1) An applicant for registration as a provisional building inspector shall have not less than 4 years of experience in 1 or more of the following categories:

(a) As a licensed residential builder under the provisions of the occupational code, 1980 PA 299, MCL 339.101 to 339.2919, who has been actively engaged in the construction business for not less than 4 years.

(b) As a building contractor, a person who is in charge of general building construction, or as a skilled worker in structural carpentry, structural masonry, structural steel erection, or structural concrete construction who has been actively engaged in the general building construction field. This category does not include a person who is licensed as a contractor under the electrical administrative act, 1956 PA 217, MCL 338.881 to 338.892; the state plumbing act, 2002 PA 733, MCL 338.3511 to 338.3569; or the Forbes mechanical contractors act, 1984 PA 192, MCL 338.971 to 338.988.

(c) Possess a current license as an architect or engineer under the provisions of the occupational code, 1980 PA 299, MCL 339.2001 to 339.2014.

(d) As a project manager, superintendent, supervisor, or foreman actively engaged in general building construction.

(e) As a licensed or registered building inspector from other states, Canada or other recognized countries with inspection experience in general building construction and who holds a master or certified building official certificate obtained from the international code council (ICC), defined as an inspector by the building officials and inspectors registration act, 1986 PA 54, MCL 338.2301 to 338.2313.

(2) A person who has obtained a degree or certificate in a recognized curriculum from a institution of higher education in a construction-related field shall receive not more than 2 years of experience for a 4-year degree and not more than 1 year experience for a 2-year degree as required in subrule (1)(a) of this rule for registration as a provisional building inspector.

(3) An applicant who meets the requirements of this rule shall be deemed qualified for registration as a building inspector, subject to the provisions of section 12(2) of the act.

(4) An applicant shall submit, with an application, documentation of his or her experience. The documentation may consist of any of the following:

- (a) An affidavit.
- (b) Notarized letters.
- (c) Copies of licenses and registrations.
- (d) A job description from a present or former employer.
- (e) A permit history from authorized enforcing agencies.

- (f) A copy of an official transcript from an institution of higher education.
- (g) Other pertinent information.

Plan Reviewer - Rule 49. Qualifications.

(1) An applicant for registration as a provisional plan reviewer shall have not less than 4 years of experience in 1 or more of the following categories:

(a) As a licensed residential builder under the provisions of the occupational code, 1980 PA 299, MCL 339.101 to 339.2919, who has been actively engaged in the construction business for not less than 4 years.

(b) As a skilled worker in 1 or more of the following disciplines:

- (i) Structural carpentry.
- (ii) Structural masonry.
- (iii) Structural steel erection.
- (iv) Structural concrete construction.

(c) Possesses a current license as an architect or engineer under the provisions of the occupational code, 1980 PA 299, MCL 339.101 to 339.2919.

(d) As a project manager, superintendent, supervisor, or foreman of general building construction.

(e) As a licensed or registered building inspector or plan reviewer in the United States, Canada, or other recognized countries with 4 years of inspection or plan review experience in general building construction and holds a master or certified building official certificate obtained from the ICC.

(2) A person who has obtained a degree or certificate in a recognized curriculum from an institution of higher education in a construction-related field shall receive not more than 2 years experience for a 4-year degree and not more than 1 year experience for a 2-year degree as required in subrule (1)(a) of this rule for registration as a provisional building inspector.

(3) An applicant who meets the requirements of this rule shall be deemed qualified for registration as a plan reviewer, subject to the provisions of section (12)(2) of the act.

(4) An applicant shall submit, with an application, documentation of his or her experience. The documentation may consist of 1 of the following:

- (a) An affidavit.
- (b) Copies of licenses and registrations.
- (c) A job description from a present or former employer.
- (d) A permit history from authorized enforcing agencies.
- (e) A copy of an official transcript from an institution of higher education.
- (f) Other pertinent information.

(5) An applicant for registration as a provisional plan reviewer shall have 2 years of experience as a licensed electrical journey worker or shall be licensed as a master electrician under the provisions of 1956 PA 217, MCL 338.881 to 338.892 and known as the Electrical Administrative Act.

(6) An applicant for registration as a provisional plan reviewer shall have possessed a mechanical license for not less than 1 year in 3 or more categories 1, 2, 4, or 9 as defined in the Forbes mechanical contractors act, 1984 PA 192, MCL 338.971 to 338.988.

(7) An applicant for registration as a provisional plan reviewer shall possess a plumbing journey license for not less than 2 years or shall be licensed as a master plumber under the provisions of the plumbing act, 2002 PA 733, MCL 338.3511 to 338.3569.

Application for Registration of Building Officials, Code Inspector and Plan Reviewers

Questions may be directed to the Building Division at 517-241-9317.

Applicants must provide a detailed resume outlining the required experience needed for each registration being sought.

Qualifications for registration are evaluated by reviewing the resume to determine that the applicant meets the minimum requirements set forth in the Building Officials, Plan Reviewers and Inspector Registration Rules R 408.30004-R 408.30055 providing standards for provisional registration, specifically, Rules 31 through 49. **(Please note that Rule 37 requires 4 years of combined experience.)** Copies of the rules are available from the Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes at www.michigan.gov/bcc.

Applicants for Fire Protection System Inspectors and Plan Reviewers shall include a current copy of their ICC or NFPA certifications as a Fire Inspector I and II, and Plan Examiner as required by 1986 PA 54, Section 11(3) and (4).

Fire Protection System Inspectors or Plan Reviewers Only - This must be checked to receive your registration.

By checking you are certifying that you have understanding of the Michigan Building Code.

Applicant Certification and Signature

I hereby certify all information contained in this application is true and complete. I agree and understand any falsification of material fact will result in my forfeiting any rights to consideration for registration under the provisions of 1986 PA 54 and the associated administrative rules.

SIGNATURE OF APPLICANT

DATE