

# FILING REQUIREMENTS FOR THE NOVEMBER 8, 2011 LOCAL SCHOOL DISTRICT BOARD MEMBERS ELECTION

## **WHERE TO FILE**

Local School District Board Members file and, if applicable, withdraw their candidacy with the **Oakland County Elections Division**:

Avondale School District  
Berkley School District  
School District of the City of Birmingham  
Brandon School District  
Clawson Public Schools  
Farmington Public School District  
School District of the City of Hazel Park  
Huron Valley School District  
The Lamphere Schools  
Novi Community School District  
Oak Park School District  
Oxford Community Schools  
School District of the City of Pontiac  
Rochester Community School District  
School District of the City of Royal Oak  
Southfield Public Schools  
West Bloomfield School District

The Oakland County Elections Division office is located in the Oakland County Court House, 1200 North Telegraph Rd, Pontiac.

Local School District Board Members file and, if applicable, withdraw their candidacy with the **Local Clerk's Office**:

Madison District Public Schools  
Troy School District

## **WHAT TO FILE**

### **» Affidavit of Identity and Receipt of Filing**

### **» Nominating Petition or Filing Fee:**

- School districts with less than 10,000 in population according to the 2000 Federal census require a minimum of 6 signatures; maximum of 20 signatures from qualified and registered electors of the school district OR a \$100.00 nonrefundable filing fee.

- School districts with 10,000 or more in population according to the 2000 Federal census require a minimum of 40 signatures; maximum of 100 signatures from qualified and registered electors of the school district OR a \$100.00 nonrefundable filing fee. The above mentioned districts fall under this requirement.
- Candidates **must** use School District Nominating Petitions if filing nominating petition signatures in lieu of the \$100.00 nonrefundable filing fee.

### **WHEN TO FILE**

Candidates must file no later than **4:00 p.m. on Tuesday, August 16, 2011.**

### **CANDIDATES WHO WISH TO WITHDRAW**

Candidates must withdraw, in writing, with their filing official by 4:00 p.m. on Friday, August 19, 2011.

### **FILING REQUIREMENTS FOR WRITE-IN CANDIDATES**

A candidate who wishes to seek election to the office of Local School District Board Member with write-in votes must file a Declaration of Intent with the appropriate filing official no later than 4:00 p.m. on October 28, 2011.

### **QUALIFICATIONS**

Must be a citizen of the United States and a qualified and registered elector of the school district the candidate seeks to represent by the filing deadline.

### **CAMPAIGN FINANCE ACT**

A candidate who seeks a school board position in a school district with a pupil enrollment count of 2,401 or more is subject to the filing requirements of the Act. A candidate who seeks a school board position in a school district with a pupil enrollment count of 2,400 or less is not subject to the filing requirements of the Act as long as he or she does not spend or receive more than \$1,000.00 for the election.

Additional information is available on the Campaign Finance Act Requirements at the Oakland County Elections Division.

### **QUESTIONS?**

If you have questions regarding the election of Local School District Board Members, please do not hesitate to contact:

Oakland County Elections Division  
1200 North Telegraph Rd.  
Pontiac MI 48341  
Phone: (248) 858-0564  
Email: [elections@oakgov.com](mailto:elections@oakgov.com)